

West Dunbartonshire Local Development Plan (LDP3)

Development Plan Scheme and Participation Statement

December 2023



Development Plan Scheme

Introduction

Thank you for your interest in West Dunbartonshire's Development Plan.

This Development Plan Scheme explains what a Development Plan is. It sets out what Development Plans are currently active in West Dunbartonshire and provides an estimated timeline for the preparation of a new Local Development Plan for the West Dunbartonshire planning authority area. It includes a Participation Statement which sets out how the planning authority (part of the Council) will involve the community and other stakeholders in the preparation of the new Local Development Plan.

What is the Development Plan?

The purpose of the planning system is to manage development and the use of land in the long term public interest. Development and land use in Scotland is “plan led”, making the Development Plan an important document for decision making. It is a statutory plan used by planning authorities to make decisions about what development takes place and how land is used in their area.

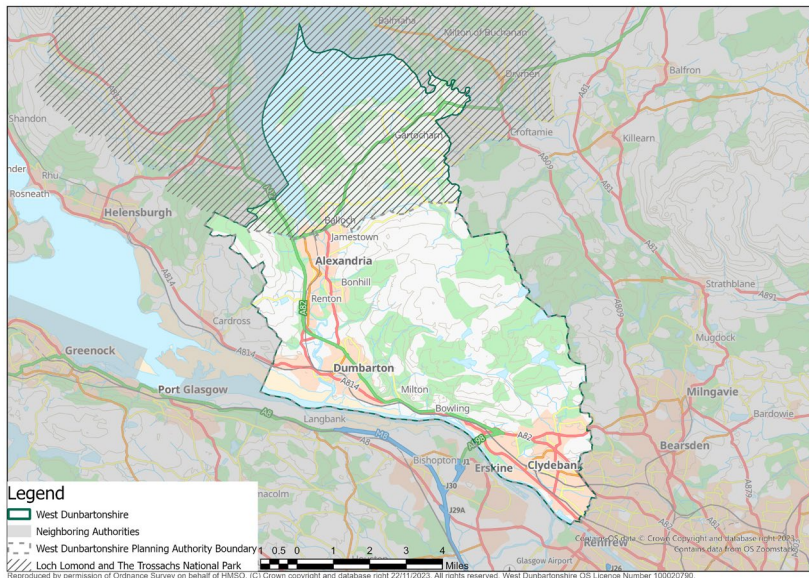
There are two main parts of the Development Plan. The first is the National Planning Framework. This is prepared by The Scottish Government, who formally adopted the Fourth National Planning Framework (NPF4) in February 2023. NPF4 sets a National Spatial Strategy for Scotland to 2045 identifying areas and types of development that are of national importance (National Developments) along with regional spatial priorities for five broad regions of Scotland. It also contains a set of policies used by planning authorities to make planning decisions (National Planning Policy). For more information, <https://www.gov.scot/publications/national-planning-framework-4/>

The second part of the Development Plan is the Local Development Plan, prepared by planning authorities. A Local Development Plan sets out how places will change, importantly identifying where and what development should and should not happen. It is a more detailed and specific plan for a local area which identifies infrastructure needs, allocates land for development, or for protection from inappropriate development. Local Development Plans can also contain policies which add greater detail or local context to policies in NPF4 or to address issues not addressed by NPF4.

Current Development Plans and Planning Guidance covering West Dunbartonshire

The West Dunbartonshire Council area is covered by two different planning authorities. The West Dunbartonshire Council planning authority area covers all of West Dunbartonshire with the exception of that area within the Loch Lomond and the Trossachs National Park, for which the Park Authority is the planning authority. The Park Authority prepares its own Local Development Plan and Development Plan Scheme which you can read more about at <https://www.lochlomond-trossachs.org/planning/planning-guidance/>.

Figure 1: Local Development Plan areas in West Dunbartonshire



West Dunbartonshire's Development Plan consists of NPF4 and the West Dunbartonshire Local Plan (2010). In addition, the Council also uses the Proposed West Dunbartonshire Local Development Plan (2020, as modified) as a material consideration in planning decisions, but as it was not adopted it is not a part of the statutory Development Plan.

The Council has a number of planning guidance documents relating to specific topics or places. These do not form part of the development plan but do form part of the decision-making process for planning application when relevant. A list of current planning guidance documents is set out in Appendix 1.

To view West Dunbartonshire Council's current development plan and planning guidance documents, visit: [Development Plan | West Dunbartonshire Council \(west-dunbarton.gov.uk\)](https://www.west-dunbarton.gov.uk/development-plan)

Preparing a new Local Development Plan

The Council has commenced preparation of a new Local Development Plan. This will be a 'new style' Local Development Plan, which will be prepared differently and have a different format, following changes introduced by the Planning (Scotland) Act 2019. The National Planning Framework (NPF4) now contains the detailed policy framework that was previously set out in old style local development plans. New style local development plans are expected to be place-based, people-centred and delivery-focused. With regard to format, this means that local development plans are expected to be place-based, visual plans with the inclusion of a clear spatial strategy, and a collection of maps, development briefs and masterplans, instead of lengthy written text and policy. Plans are to be prepared collaboratively with communities and other stakeholders, with people with protected characteristics given particular support to engage in the plan preparation process.

The preparation of the new Plan will follow statutory processes set out in the Planning Act and associated Regulations and Guidance. The key stages are:

Development Plan Scheme including Participation Statement – this document is produced annually and acts as a communication tool for letting stakeholders know when and how they can get involved in the local development plan process keep them informed of progress. It sets out the timetable for the preparation of the local development plan and what is involved at each stage of the process. The Participation Statement part of the document sets out how stakeholders are to be involved in the preparation of the local development plan. It is to include targeted methods to reach under-represented groups, help to make public participation inclusive, ensure that wider public engagement directly feeds into the preparation of the local development plan, and promote proactive engagement at all stages of the plan's preparation.

Evidence Report – the purpose of the Evidence Report is to support the quality and effectiveness of the Local Development Plan. Its aim is to gather and use evidence to clearly inform what to plan for before the Proposed Plan looks at where development should take place. Stakeholders' views are to be sought when preparing the Evidence Report.

Gate Check – the assessment of the Evidence Report by a Directorate and Environmental Appeals Reporter is known as the Gate Check. The Reporter can decide that there is sufficient information and the planning authority can move to prepare its Proposed Plan, or the Reporter may consider there is not sufficient information and provide recommendations for improving the Evidence Report. The Gate Check also provides an opportunity for the Reporter to consider and attempt to resolve disputes that may exist about the evidence submitted. The aim of the Gate Check is to reduce the level of debate at the Examination stage of the plan preparation process and made for a better evidence-led plan.

Proposed Plan – the Proposed Plan identifies where new development should take place and where it should not and articulates the ambitions and priorities for the future development of the Plan area. The preparation of the Proposed Plan is to be informed by community engagement and a wide range of other policy and strategy documents. The Proposed Plan is published for consultation. It is at this stage that representations can be submitted on the specific topics and proposals of the plan, for example on green belt, built heritage and proposed development sites. Proposed Plans can be modified following the consultation stage.

Delivery Programme – the Delivery Programme sets out how an authority proposes to implement its Local Development Plan. A proposed Delivery Programme must be published with the Proposed Plan. The Delivery Programme is a corporate document, which can influence the authority's financial investments, and support delivery of the Plan's policies and proposals to achieve Council priorities. It is to be reviewed and renewed at least every two years.

Examination – the Examination is the opportunity for independent consideration on any issues raised during the formal consultation on the Proposed Plan that have not been resolved through modifications. The Examination will be undertaken by a Reporter from the Directorate of Planning and Environmental Appeals. The Examination will consider unresolved issues following consultation on the Proposed Plan and also the consultation and involvement of the public in the preparation of the Plan. Following the Examination, the Reporter will prepare a report setting out reasons for their conclusions and recommendations, including modifications to the Plan.

Adoption – adoption is the final stage in the preparation of the Plan and occurs after the Council has received and considered the Examination report and any recommendations and modifications it proposes.

The estimated timetable for the preparation of the new Local Development Plan is set out below. Legislation requires for this to be set out in financial year quarters but the Council has included estimated months to ease understanding of the timetable.

Table 1: Local Development Plan (LDP3) timeline

Action	Estimated date
Publication of finalised Development Plan Scheme and Participation Statement	Quarter 3, 2023/24 (December 2023)
Publication of Evidence Report and submission for Gate Check	Quarter 3, 2024/25 (December 2024)
Publication of Proposed Plan and Draft Delivery Programme	Quarter 4, 2025/26 (January 2026)
Submission of Proposed Plan to the Scottish Ministers for Examination	Quarter 3, 2026/27 (October 2026)
Expected adoption of Local Development Plan	Quarter 2, 2027/28 (September 2027)

The preparation of the new Local Development Plan will be supported and informed by a number of assessment documents that will be concurrently prepared. These are:

Equalities Impact Assessment - The public sector equality duty stems from the Equality Act 2010 and places a duty on all public authorities to: eliminate discrimination, harassment and victimisation; advance equality of opportunity; and foster good relationships with people who share protected characteristics and those who do not. This assessment will outline how the council will meet this duty through the preparation and content of the Local Development Plan. Protected characteristics are age, disability, gender reassignment, sex (including pregnancy and maternity), race, religion and belief, and sexual orientation. The Equalities Impact Assessment will help the Council consider the effects of the plans proposals on different groups and meet the public sector equality duty. The assessment will also consider the potential effects on human rights.

Fairer Scotland Duty Assessment - The Fairer Scotland Duty aims to ensure the public sector makes policy decisions to deliver fairer socio-economic outcomes. This assessment will help the council make a plan which contributes to reducing socio-economic inequality and deprivation.

Strategic Environmental Assessment - The Strategic Environmental Assessment is a requirement of the Environmental Assessment (Scotland) Act 2005. Its purpose is to help the Council understand the potential environmental impacts of the plan and take steps to avoid, mitigate or reduce significant adverse environmental effects, where possible, or enhance positive ones. This will also help the Council to understand the environmental context of the area and consider how the plan can achieve better environmental outcomes.

Child Rights and Wellbeing Impact Assessment - The Child Rights and Wellbeing Impact Assessment will help the council consider the plans effect on the rights and wellbeing of children and whether they are protected and advanced.

Habitat Regulations Appraisal - The Habitat Regulation Appraisal is a requirement of The Conservation (Natural Habitats, &c.) Regulations 1994. Its purpose is to identify if the plan will be capable of having adverse effects on European sites, alone, or in combination with other plans. This will help the council identify impacts on internationally important habitat and take steps to avoid these impacts.

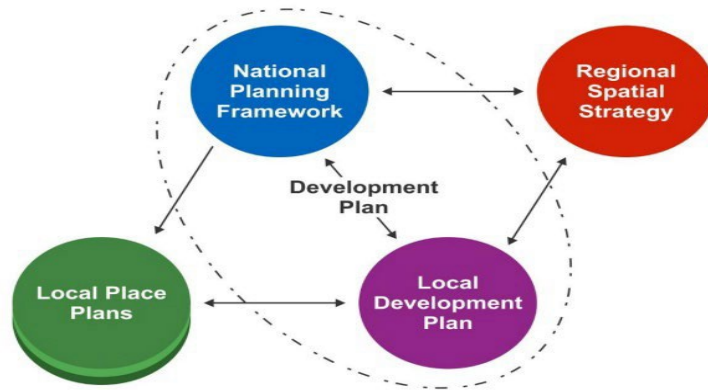
Other Plans, Guidance and Strategies

The Planning (Scotland) Act 2019 introduced the requirement for a number of other plan and strategy documents to inform and improve the planning system in Scotland. These are:

Local Place Plans – these are community-led plans focused on the development and use of land in the area covered by the Plan. West Dunbartonshire Council will issue an invitation to communities to prepare Local Place Plans and will set out what assistance the Council can offer with their preparation. Once prepared, the Council will validate properly-prepared Local Place Plans and take them into account when preparing the Local Development Plan. Additional information on Local Place Plans can be found at <https://www.west-dunbarton.gov.uk/council/key-council-documents/local-development-planning/local-place-plans/>. The Council is preparing a Local Place Plans 'How-to' guide targeted at West Dunbartonshire communities. It will be available by March 2024.

Regional Spatial Strategies – are to be produced by a planning authority, or jointly by a group of planning authorities, and will set out a long-term spatial strategy in respect of the strategic development of the area it covers. The West Dunbartonshire planning authority area is likely to be included within a Regional Spatial Strategy covering the Glasgow City-Region area.

Local Place Plans and Regional Spatial Strategies will not be part of the Development Plan but will inform the content of the Local Development Plan.



Planning Guidance – The Council may prepare non-statutory planning guidance to provide additional and detailed guidance on certain matters, for example on a specific topic or relating to a specific place.

Open Space Strategy – planning authorities are required to prepare a strategy setting out a strategic framework of policies and proposals for the development, maintenance and use of green infrastructure, including open spaces and green networks. The strategy is to contain an audit of existing open space provision and an assessment of current and future requirements. The Council will consult on the findings of its audit and the Open Space Strategy.

Play Sufficiency Assessment – planning authorities are required to assess the sufficiency of play opportunities for children in preparing the Evidence Report for the Local Development Plan. The Council will consult on its Play Sufficiency Assessment.

(As at December 2023, West Dunbartonshire Council has almost completed the initial open space audit including the noting of locations of play opportunities.)

Forestry and Woodland Strategy – planning authorities are to prepare a strategy which identifies woodlands of high nature conservation, and sets policies and proposals for the development of forestry and woodland, and the protection, enhancement and expansion of woodlands. The Council will consult on its Forestry and Woodland Strategy.

Participation Statement

The Scottish Government intends the preparation of the Local Development Plan to be a collaborative process. Local Development Plans are expected to be place based, people centred and delivery focused. The involvement of all stakeholders within the planning process will be required to achieve this, including:

- local communities;
- services within the council;
- service providers, infrastructure providers and government agencies outside of the council (sometimes referred to as Key Agencies);
- businesses and other organisations; and
- developers and land and property owners.

The Participation Statement sets out how we will achieve this by identifying who we will include, how we will keep them informed, how they will be included, what methods we will use to include people, and when engagement will take place.

Who we will include

Legislation requires planning authorities to involve the public at large in preparing a Local Development Plan, however there are also specific groups that planning authorities need to include, which are:

- children and young people (those under the age of 25);
- people with disabilities;
- Gypsies and Travellers; and
- Community Councils

There are other groups that guidance states should be given support to engage with the Local Development Plan process including people with protected, as well as people from a range of socio-economic background.

Children and Young People

There will be three main ways we will include children and young people. We will:

- engage with the Youth Parliament Representatives for the West Dunbartonshire Planning Area,
- engage with the West Dunbartonshire Youth Council
- engage with schools (including early education, primary, secondary, and special needs schools).

We will also reach out to known youth groups in the area and ask if they are interested in engaging in the Local Development Plan process.

People with disabilities

There are a number of existing disability groups known to the council we will reach out to and request their input to the Local Development Plan process.

We will also consider the barriers to engaging with people with disabilities and how to overcome them, to provide opportunities to fully engage. This will include providing information in an accessible format.

Gypsies and Travellers

We will approach existing contacts we have for Gypsy and Traveller communities to discuss their needs.

Community Councils

We will use existing channels of communications to contact active community councils. In areas where there are no active community councils we will seek the views of other active community groups in these areas

How we will keep you informed

We will keep the public up to date by publishing regular updates on the plan preparation milestones listed in the Local Development Plan Scheme. Updates will be published to the Council website, posted on social media, and circulated via a newsletter for those who wish to sign up to this.

Some stages of plan preparation require us to advertise in local newspapers, including

- inviting communities to make Local Place Plans
- publishing the Proposed Local Development Plan
- advertise the examination of the Local Development Plan
- publishing a report of modifications to the Plan
- the adoption of the Local Development Plan

We will make key documents available in libraries at the appropriate times, including the Evidence Report and Proposed Local Development Plan.

How we will involve and collaborate with you

We will use a variety of methods to engage with specific groups as well as the public at large. We will hold public consultations to collect ideas for and views on proposals within the Local Development Plan, using online survey tools and public events.

A survey of the Citizens Panel will collect information about places across West Dunbartonshire. Information about the Citizen's Panel, including how to get involved, can be found here: [Citizens Panel West Dunbartonshire Council \(west-dunbarton.gov.uk\)](https://www.west-dunbarton.gov.uk/citizens-panel)

We will hold a 'Call for Ideas' consultation for communities, developers and landowners to identify sites for development and preservation, as well as other proposals for inclusion in the Local Development Plan.

We will work directly with Community Councils and other local community groups to identify key issues and opportunities for their local area, and to work together on development briefs and masterplans.

One of the most direct ways communities can influence the plan is by making a Local Place Plan. We have invited communities to make Local Place Plans and we will support communities with this process. The contents of Local Place Plans are decided by their community, and once completed and validated are considered when preparing the Local Development Plan.

The tools, materials, and methods we will use to involve you

A variety of tools and materials will be used to reach as many people as possible and to reduce barriers to participation as far as possible.

Published information and the proposed plan will be provided in accessible formats. This will include information published online and in physical information left in public places.

We will collect ideas and views using the Councils online survey platform 'Survey 123'.

The Place Standard tool will help us to collect and focus views about a place. The Place Standard asks people to score and provide commentary about different aspects of a place, such as where they live or work. This includes questions about green space, traffic and parking, access to services, and influence over decisions in their place. This will help us to identify the strengths and weaknesses of places in West Dunbartonshire. The tool will be used in a variety of formats, including: in online surveys; at meetings with specific groups, community councils, and community organisations; and at consultation events. Different versions of the tool will be used in specific context, such as the version for children and young people. Communities making local place plans will be encouraged to make use of the tool. More information on the tool can be found here: <https://www.ourplace.scot/>

The table below sets out the different stages of the Local Development Plan and, in more detail, the engagement activity that will be undertaken at each stage. It has been informed by the Scottish Government consultation draft guidance on 'Effective Community Engagement in Local Development Planning' (May 2023) and is based on the following levels of engagement: inform; consult; involve; collaborate; and empower.

Table 2: Local Development Plan (LDP3) engagement activity

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
Evidence Gathering - early engagement and data collection	Publication of Draft Development Plan Scheme and Participation Statement	September> November 2023	<p><i>Inform participants (existing and potential) of the publication of the Draft Development Plan Scheme Participation Statement and involve people and organisations by seeking and having regard to their views on the document.</i></p> <p>Publish document on the Council website and make copies of the document available in the Council headquarters and libraries. Include survey questions within document seeking views on format of document and participation techniques.</p> <p>Publish survey/form to allow people and organisations to register their interest in the Local Development Plan process.</p> <p>Meet with Community Councils and other community organisations to encourage participation in the Local Development Plan process and</p>	<p>Participants notified and consultation on draft version held, running from 22 September to 17 November 2023.</p> <p>The draft Development Plan Scheme/Participation Statement was published on 22 September 2023. It was published online, emailed to registered participants and made available in local libraries.</p> <p>A survey/form to allow people/organisations to register interest in the Local Development Plan has been published and remains live.</p> <p>Ongoing. Meetings have been held with 4 community councils (Bonhill and Dalmonach, Dumbarton</p>

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>comments on the Draft Development Plan Scheme and Participation Statement. Engage with local anchor organisations to fill gaps where there are no community councils or other community organisations currently running.</p> <p>Engage with youth organisations and representatives on the best way to engage children and young people in the Local Development Plan process</p> <p>Engage with disability and carers community groups on the best ways to enable participation</p> <p>Engage Gypsies and Travellers groups on best ways to enable participation</p> <p>Contact known community groups/organisations (including those of protected characteristics) and West Dunbartonshire CVS to invite</p>	<p>East and Central, Linnvale and Drumry, and Old Kilpatrick) and community representatives in Dumbarton West.</p> <p>Ongoing. Meetings have been held with staff within the Communities team to explore the best way of engaging with children and young people.</p> <p>Ongoing. Meetings have been held with the Council's Performance and Strategy team to identify appropriate groups to engage with.</p> <p>Meeting held with the Dennystoun Forge residents' group.</p> <p>Ongoing</p>

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>expression of interest in taking part in plan preparation, and for views on how to engage</p> <p>Inform other Council services and Key Agencies of the proposed Local Development Plan timeline.</p>	<p>Notified on 22 September 2023.</p>
Evidence Gathering - early engagement and data collection	Issue invite to participate in Local Development Plan process	September 2023	<p>Inform participants in previous Local Development Plan process of new process and encourage registration and participation. Create online form to enable registration.</p> <p>Establish new Local Development Plan participant database.</p>	<p>LDP2 participants informed of new LDP3 process and encouraged to register their interest. Online registration form created.</p> <p>245 participants registered as at December 2023.</p>
Evidence Gathering - early engagement and data collection	Invite communities to prepare Local Place Plans and support their preparation	September 2023 (ongoing)	<p>Inform community organisations that they are invited to prepare a Local Place Plan, as means to involve communities in the preparation of the Local Development Plan. Empower communities to decide on the content of their Local Place Plans.</p> <p>Publish invitation to prepare Local Place Plans on the Council website and social media. Place posters in public buildings. Send direct invitation to groups who may have an interest in preparing a Local Place Plan, and</p>	<p>Invitation to prepare a Local Place Plan issued on 16 October 2023 to community councils, other community groups and local residents on the participant database.</p> <p>Ongoing. Invitation issued on 16 October 2023, on Council webpage, by email to registered community groups and promoted on X.</p>

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>promote through West Dunbartonshire CVS.</p> <p>Advise community organisations of the type of Council support that will be available to them to prepare Local Place Plans.</p> <p>Meet with Community Councils and other community organisations to encourage preparation of Local Place Plans.</p>	<p>Invitation and webpage advises of support available.</p> <p>Ongoing. As at December 2023, have met with 4 community councils and one community action group.</p>
Evidence Gathering - early engagement and data collection	Publication of finalised Development Plan Scheme and Participation Statement	December 2023	<p><i>Inform</i> of publication through website, social media, and direct communication with registered participants.</p> <p>Publish document on the Council website and make copies of the document available in the Council headquarters and libraries.</p>	
Evidence Gathering - early engagement and data collection	Preparation of Evidence Report	September 2023>November 2024	<p><i>Involve</i> participants in the creation of the Evidence Report. <i>Inform</i> participants on how their views were sought and taken into account</p> <p>Issue a 'Call for Evidence' in relation to a range of relevant topics. Where appropriate publish topic papers to</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>support the process of gathering evidence, identifying gaps in evidence, and areas on consensus/difference. If appropriate, form focus groups to inform this process.</p> <p>Incorporate results of previous engagement exercises where relevant (e.g. Citizens Panel responses, previous planning consultations)</p> <p>Undertake Place Standard consultations to assess place quality and collect ideas for improvement. Distribute to general public online through website and social media. If possible, distribute to Citizens Panel. If requested, hold in-person sessions with community groups.</p> <p>Engage with children and young people through schools, Youth Council, Youth Parliament, and other young people's organisations. Use children's/young persons' versions of Place Standard Tool if this is supported by young persons' groups.</p> <p>Engage people with disabilities, older</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>people and carers through already established groups to identify issues for the Plan and to check and gather evidence.</p> <p>Engage with the Dennystoun Forge residents group to gather evidence on the requirement for improved/additional permanent Gypsy and Traveller accommodation in West Dunbartonshire. Use Housing Services officer to liaise with transient Gypsy and Traveller groups.</p> <p>Seek evidence from Key and Government Agencies, city-region organisations, Health and Social Care Partnership.</p> <p>Seek evidence from business and developer stakeholders through umbrella organisations such as Homes for Scotland, Scottish Property Federation and Chamber of Commerce, and also with individual businesses/developers where requested.</p> <p>Undertake a collaborative approach to developing site assessment</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>methodology with input from Key Agencies, development industry and communities.</p> <p>Seek evidence from local interest groups for example local built/natural heritage groups, equestrian groups, ramblers/walkers.</p>	
Evidence Gathering – Evidence Report	Publication of Evidence Report and submission to Scottish Minister for Gate Check	December 2024	<p><i>Inform of publication of Evidence Report through website, social media and direct communication with registered participants.</i></p> <p>Publish document on the Council website and make copies of the document available in the Council headquarters and libraries.</p>	
Evidence Gathering – Gate Check	Gate Check	December 2024> Spring 2025	<p><i>The person appointed to undertake the Gate Check may consult with certain stakeholders either in writing or through a hearing.</i></p>	
Plan Preparation – Proposed Plan	Preparation of Proposed Local Development Plan and Draft Delivery Programme	January 2024> December 2025	<p><i>Involve and collaborate with participants in the preparation of the Proposed Local Development Plan.</i></p> <p>Undertake a ‘Call for Ideas’ consultation. Promote this through an online survey, making use of mapping tools if available, and face-to-face events with community councils and</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			<p>other community groups. The 'Call for Ideas' will also provide land and property owners and the development industry the opportunity to suggest sites for development.</p> <p>Hold discussions with groups that have prepared or are preparing Local Place Plans to consider how the Proposed plan can deliver or reflect the content and aspirations of Local Place Plans.</p> <p>Develop masterplans and site briefs with communities, developers, landowners and key agencies and share potential content of the Proposed Plan as it becomes available allowing participants the chance to influence it before it is formally published in the Proposed Plan.</p> <p>Identify potential areas of conflict and make use of mediation if this is likely to help resolve or reduce dispute between different parties.</p> <p>Liaise with organisations who will be identified for the delivery of actions</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
			set out in the Draft Delivery Programme.	
Plan Preparation - Consultation	Consultation on Proposed Local Development Plan and Draft Delivery Programme	January 2026> March 2026	<p>Inform participants of the publication of the <i>Proposed Local Development Plan and Draft Delivery Programme</i> and consult with them on its content.</p> <p>Publish notice in local newspaper and on Council website informing that the Proposed Local Development Plan and Draft Delivery Programme has been published</p> <p>Publish documents on the Council website and make copies of the document available in the Council headquarters and libraries.</p> <p>Notify the owner, lessee or occupiers of sites and neighbouring land that may be affected by development proposals set out in the Plan.</p> <p>Meet with Community Councils and other community organisations to encourage participation in the Proposed Local Development Plan consultation process.</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
Plan Preparation - Consultation	Modify Proposed Local Development Plan following consultation	April 2026> October 2026	<i>Inform communities of modifications made in response to representations made on the Proposed Plan.</i>	
Plan Preparation - Examination	Preparation of 'Summary of Unresolved Issues'	April 2026> October 2026	Although there is no formal engagement at this stage of the process, the Council may make use of mediation if this is likely to help resolve or reduce dispute between different parties.	
Plan Preparation - Examination	Submission of Proposed Local Development Plan for Examination	October 2026	<i>Inform anyone who made representations on the Proposed Plan about the upcoming Examination and also advertise the Examination in a local newspaper, in local public libraries, and on Council website and social media.</i>	
Plan Preparation - Examination	Examination	October 2026> June 2027	<p><i>The person appointed to undertake the Examination may consult with stakeholders to seek further information on a submitted representation.</i></p> <p>The appointed person will publish the Examination Report and notify anyone who made an unresolved representation.</p>	

Local Development Plan Preparation Stage	Activity	Timescale	Engagement Activity	Progress at December 2023
Delivery – Adopted Plan	Adopt the Local Development Plan	September 2027	<p><i>Inform participants of the adoption of the Local Development Plan.</i></p> <p>Publish the adopted Local Development Plan on the Council website and make copies available in local public libraries.</p> <p>Notify participants, including those who made a representation on the Proposed Local Development Plan or Examination.</p> <p>Place an advertisement in a local newspaper stating where the adopted Plan can be viewed.</p>	
Delivery - Delivery Programme	Publish the Delivery Programme	December 2027	<p><i>Inform participants of the publication of the Delivery Programme.</i></p> <p>Publish the Delivery Programme on the Council website and make copies available in local public libraries</p>	
Delivery - Monitoring and Delivery	Publish information on monitoring and delivery	Ongoing	<p>Publish an updated Delivery Programme at least every two years and make available on Council website and local public libraries.</p> <p>Publish annual land use survey information on Council website.</p>	

Impact assessments

The preparation of the Local Development Plan is to be supported and informed by a number of assessment documents. These documents have engagement requirements, which are summarised in the table below which has been lifted from the consultation draft Scottish Government guidance on Effective Community Engagement in Local Development Planning.

Table 3: Local Development Plan (LDP3) impact assessments

Assessment	Level	Engagement needs and timing
Strategic Environmental Assessment	Inform Consult	<p>Legal requirement for 'early and effective' public engagement. Engagement is focused on the Environmental Report consultation, but earlier engagement is recommended.</p> <p>A Post Adoption Statement is prepared, published and advertised to inform people about how the assessment findings and comments received on the proposed plan and Environmental Report have been taken into account.</p>
Habitat Regulations Appraisal	Inform	No requirement for public engagement. Report to be published at the proposed plan stage to inform people of the appraisal.
Public Sector Equality Duty Assessment	Inform Involve	<p>The timing of the publication of the assessment could usefully be set out in the Development Plan Scheme.</p> <p>Proportionate involvement is needed throughout the process, from the early preparation stage to its delivery.</p> <p>The planning authority should publish the assessment findings on their website to inform stakeholders about it.</p> <p>Legally the results should be published within a reasonable period, and guidance suggests this should be as soon as possible after the decision to implement (adopt) the policy is taken.</p>
Fairer Scotland Duty Assessment	Inform Involve	<p>It is important to involve relevant communities through the stages of assessment.</p> <p>The assessment should be published to inform people about how socio-economic disadvantage is being considered.</p>

Contact and follow us

The Development Planning and Place team can be contacted:

- By e-mail at ldp@west-dunbarton.gov.uk
- By telephone on 0141 951 7930
- In writing to Development Planning & Place team, Planning & Building Standards, 16 Church Street, Dumbarton, G82 1QL
- You can follow us on Twitter/X - @wdcplanning
- Please register your interest in the Local Development Plan process at:
<https://arcg.is/5WeK0>

Appendix 1 – Planning Guidance and other useful information

Planning Guidance	Other information
<p><u>LDP2 Planning Guidance</u></p> <ul style="list-style-type: none">▪ Antonine Wall, 2022▪ Clydebank Business Park Planning Guidance, 2023 (Draft)▪ Creating Places, 2022▪ Green Network & Green Infrastructure, 2022 <p><u>Other Planning Guidance</u></p> <ul style="list-style-type: none">▪ Clydebank Town Centre Development Framework, 2021▪ Commuted Payments for Parking 2015▪ Dumbarton Waterfront Path Planning Guidance, 2017▪ Pay Day Lending & Betting Shops, 2016▪ Renewable Energy, 2016▪ Queens Quay Design Codes, 2020	<p><u>Developer Contributions</u></p> <ul style="list-style-type: none">▪ Procedure for monitoring, requesting and allocating developer contributions (2022)▪ Allocation of green network developer contributions (2022) <p><u>Other Useful Information</u></p> <ul style="list-style-type: none">▪ Alexandria Streetscape Design Guide, 2007▪ Alexandria Town Centre Masterplan, 2008▪ Alexandria Town Centre Masterplan, 2021▪ Balloch Charrette Report, 2016▪ Bowling Basin Charrette Report 2014▪ Clyde Riverside Masterplan, 2000▪ Clydebank Design Guidelines (Page and Park), 2003▪ Clydebank Town Centre Charrette report, 2015▪ Dumbarton Town Centre Public Realm Design Guide, 2001▪ Dumbarton Town Centre & Waterfront – Revised Urban Strategy, 2014▪ Dumbarton Rock & Castle Charrette Report, 2015▪ Kilpatrick Hills Local Landscape Area: Statement of Importance, 2015

This document is also available in other languages, large print and audio format on request.

Arabic

هذه الوثيقة متاحة أيضا بلغات أخرى والأحرف الطباعية الكبيرة وبطريقة سمعية عند الطلب.

Hindi

अनुरोध पर यह दस्तावेज़ अन्य भाषाओं में, बड़े अक्षरों की छपाई और सुनने वाले माध्यम पर भी उपलब्ध है।

Punjabi

ਇਹ ਦਸਤਾਵੇਜ਼ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ, ਵੱਡੇ ਅੱਖਰਾਂ ਵਿਚ ਅਤੇ ਆਡੀਓ ਟੇਪ 'ਤੇ ਰਿਕਾਰਡ ਹੋਇਆ ਵੀ ਮੰਗ ਕੇ ਲਿਆ ਜਾ ਸਕਦਾ ਹੈ।

Urdu

درخواست پر یہ دستاویز دیگر زبانوں میں، بڑے حروف کی چھپائی اور سننے والے ذرائع پر بھی میسر ہے۔

Chinese (Cantonese)

本文件也可應要求，製作成其他語文或特大字體版本，也可製作成錄音帶。

Polish

Dokument ten jest na życzenie udostępniany także w innych wersjach językowych, w dużym druku lub w formie audio.



British Sign Language

BSL users can contact us via contactSCOTLAND-BSL, the on-line British Sign Language interpreting service.

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