

# **Board of Directors Note of Annual General Meeting**



**5 September 2013**

# West Dunbartonshire Leisure

## Note of Annual General Meeting 5 September 2013

|                |                                 |                                   |
|----------------|---------------------------------|-----------------------------------|
| Present:       | Councillor David McBride (DMcB) | Partner Director (Chair)          |
|                | Kenny Clark (KC)                | Independent Director (Vice Chair) |
|                | Councillor William Hendrie (WH) | Partner Director                  |
|                | Councillor Kath Ryall (KR)      | Partner Director                  |
|                | Jim Gunn (JG)                   | Independent Director              |
|                | David Smith (DS)                | Independent Director              |
|                | Tony Waclawski (TW)             | Independent Director              |
| Apologies:     | Denise Laverty (DL)             | Independent Director              |
|                | Joanne Harkin (JH)              | Employee Representative Director  |
| In Attendance: | John Anderson (JA)              | General Manager (WDL)             |
|                | Fiona McGuigan (FMcG)           | Company Secretary (WDL)           |
|                | Bobby Kerr (BK)                 | Development Officer (WDL) Minutes |
|                | Gillian McNeilly                | Manager of Accounting (WDC)       |
|                | Jenny Simpson                   | Wylie Bisset (External Auditors)  |
|                |                                 |                                   |

### 1. Welcome and Introductions

Chair welcomed everyone to the meeting

### 2. Declaration of Interest

It was noted that there were no declarations of interest in any of the items of business on the agenda.

### 3. Chairman's Report

The Chair thanked his fellow Directors, the General Manager and all his staff for their contribution in making the first year of West Dunbartonshire Leisure such a success. He also thanked those who helped set up the Trust including Ronnie Dinnie from West Dunbartonshire Council and Allan Moyes, the interim General Manager. He concluded by saying he was looking forward to year two and the plans the Trust has in upgrading the gyms and changing areas within the main leisure centres. There was also the prospect of a new leisure facility in Clydebank to replace the Play Drome.

### 4. Audited Accounts and W.D.L. Annual Report 2012 - 2013

The final audited financial accounts for the period to 31 March 2013 were submitted for approval from the Board.

Having heard the Manager of Accounting and External Auditor in further explanation of the financial aspect of the report, and in answer to Board Member's questions, the Board agreed:-

- (1) to note the content of the report and appendices:
- (2) to approve final audited financial accounts for the period to 31 March 2013 and:
- (3) to approve the W.D.L. Annual Report for 2012 – 2012 and:
- (4) approve the signing of the Letter of Representation

The Chair expressed his thanks to Jenny Simpson from Wylie Bisset for her detailed explanation of the accounts.

## **5. Presentation – Anytime Leisure**

There followed a presentation from Paul Bodger, Managing Director of Anytime Leisure who recently won the tender to supply fitness equipment to West Dunbartonshire Leisure. Paul provided details of the cardiovascular, functional and resistance equipment being installed and how they will work in partnership over the next five years to assist W.D.L. in improving the health and wellbeing of customers.

Signed:



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David McBride (Chair)