

WEST DUNBARTONSHIRE LEISURE

**Head Office, Alexandria Community Centre,
Main Street, Alexandria, G83 0NU**

June 2013

MEETING: WEST DUNBARTONSHIRE LEISURE BOARD MEETING

**THURSDAY 13 JUNE 2013
HEAD OFFICE,
ALEXANDRIA COMMUNITY CENTRE,
MAIN STREET
ALEXANDRIA, G83 0NU**

Dear Director

Please attend a meeting of the **West Dunbartonshire Leisure Board** to be held in the **Head Office, Alexandria Community Centre, Main Street, Alexandria, G83 0NU**, on **Thursday 13 June 2013 at 6.30pm**.

Yours faithfully

John Anderson

General Manager

Board of Directors Meeting

Agenda



Leisure

Thursday 13th June 2013

West Dunbartonshire Leisure

Meeting of the Board of Directors at 6.30pm on 13th June 2013
West Dunbartonshire Leisure Offices, Alexandria

Agenda

1. **Welcome & Introductions (For Noting)**
2. **Declaration of Interest (For Noting)**
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Meeting of 18th March 2012 and any Matters Arising (For Approval)**
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action
4. **HMRC Audit – 16th May 2013 (For Noting)**
Verbal report to update the Board on HMRC's Audit carried out on Thursday 16th May 2013 regarding the Trust's VAT Records
5. **Draft Annual Report/Accounts 2012/13 (For Approval)**
Report to agree the Draft Annual Report/Accounts for 2012/13
6. **Audit Sub Committee (For Approval)**
Report to agree the Audit Committee's schedule of meetings for 2013/14 and to delegate authority to the Audit Committee to approve future draft Annual Reports/Accounts.
7. **Health & Safety Policy 2013/14 (For Approval)**
Report to agree the Health & Safety Policy for 2013/14 and appointment of one Director to sit on the Health & Safety Committee
8. **Annual Health & Safety Review 2012/13 (For Noting)**
Report to advise the Board of the Health and Safety performance for 2012/13 and to agree future Health & Safety performance reporting.
9. **Website – About Us (For Approval)**
Presentation to agree the "About Us" information to be displayed on the website
10. **Fitness Suite Refurbishment / Procurement (for noting)**
Verbal report to update the Board on the progression of the procurement of new gym equipment and refurbishment of the existing Fitness Suites.
11. **Sale of The Play Drome Update (for noting)**
Verbal report to update the Board on the proposed sale of the Play Drome, Clydebank by West Dunbartonshire Council.
12. **Events (For Noting)**
Presentation and verbal report to update the Board on the successful West Dunbartonshire Sportshall Athletics Finals and the forthcoming Sports Shows in 2013/14

12. Any other Competent Business

13. Next Meeting (For Noting)

Thursday 29th August 2013, 6.30pm