

# West Dunbartonshire Leisure

Meeting of the Board of Directors at 6.30pm on 29<sup>th</sup> May 2014  
West Dunbartonshire Leisure Offices, Alexandria

## Agenda

1. **Welcome & Introductions (For Noting)**
2. **Declaration of Interest (For Noting)**  
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Meeting of 27<sup>th</sup> February 2014 and any Matters Arising (For Approval)**  
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action
4. **Resignation of Board Director – Kenny Clark (For Noting)**  
Verbal Report to advise the Board of the resignation of Kenny Clark as a Board Director and the process for recruiting his replacement
5. **Appointment of Vice Chair (For Approval)**
6. **Performance Report 4<sup>th</sup> Quarter 2013/14 (For Noting)**  
Report to advise the Board of the key performance areas for the trust for the period 1<sup>st</sup> January 2014 to 31<sup>st</sup> March 2014 (4<sup>th</sup> Quarter)
7. **Risk Register Annual Review 2013/14 (For Noting)**  
Report to update the Board on the progression of the Actions detailed within the Risk Register 2013/14.
8. **Terms of Reference – Sub Committees (For Approval)**  
Report to agree the Terms of References for Sub Committees.
9. **Sub Committee Updates (For Noting)**  
Report to update the Board on Board Sub Committees during the period 1 January to 31 March 2014.
10. **Annual Health & Safety Review 2013/14 (For Noting)**  
Report to advise the Board of the Health and Safety performance during 2013/14.

**11. Clydebank Leisure Centre (For Noting)**

Verbal report to update the Board on the replacement of the Play Drome, Clydebank by West Dunbartonshire Council.

**13. Queens Baton Relay – Friday 18 July 2014 (For Noting)**

Verbal report to update the Board on the Queens Baton Relay which will be hosted by West Dunbartonshire on Friday 18 July 2014.

**14. Any other Competent Business**

**Next Meetings (For Noting)**

- Appeals Committee: Wednesday 18<sup>th</sup> June 2014, 1.30pm
- Health & Safety Committee: Friday 11 July 2014, 1.30pm
- Appeals Committee: Wednesday 20<sup>th</sup> August 2014, 1.30pm
- Audit Committee: Thursday 14<sup>th</sup> August 2014, 1.30pm
- **Board Meeting: Thursday 28<sup>th</sup> August 2014, 6.30pm**