

West Dunbartonshire Leisure Trust

**Meeting of the Board of Directors at 6.30pm
16th April 2012 in Alexandria Community Centre**

Note: A pre-meeting between the Board and the Trade Union Representatives has been requested. This will be held at 6.00pm

Item	Subject	In Attendance
1	Welcome & Introductions	Allan Moyes, General Manager
2	Presentations <ul style="list-style-type: none"> • Area Operations – Leisure Centres & Community Centres • Sports Development • Active Schools • Development 	Fiona McGuigan, Senior Leisure Trust Officer Helen Smith & Cameron Taylor, Area Operations Officers Alan Crawford, Sports Development Section Leader Andy McKay, Active Schools Manager Kevin Murphy, Development Support Co-ordinator
3	Minutes of Meeting of 12th March 2012 <ul style="list-style-type: none"> • Minutes attached 	
4	Board Meeting Action List 12th March 2012 <ul style="list-style-type: none"> • Action list attached 	
5	Signatory Confirmation <ul style="list-style-type: none"> • The signatory confirmation agreed at the quorate meeting on 23rd March 2012 was invalid as it was the signatories themselves who agreed. Formal confirmation now required by full Board meeting. 	

<p>6</p>	<p>Trade Union Recognition Agreement</p> <ul style="list-style-type: none"> • To agree adoption of paper attached • To agree subsequent adoption of Council industrial relations documents as follows <ul style="list-style-type: none"> – Seasonal Worker Contract – Employee Contract Template – Trade Union Facilities Agreement – Disciplinary Policy & Procedure <p>The above Council documents are available for inspection. They will be re-titled as Trust documents.</p>	
<p>7</p>	<p>Nominations of Directors to Sub Groups</p> <ul style="list-style-type: none"> • Audit Sub Group (3 Directors) To recruit external Auditors • Nominations Sub Group (3 Directors) To recruit a replacement Employee Representative Director 	
<p>8</p>	<p>Visits to Facilities</p> <ul style="list-style-type: none"> • To consider provisional dates 	
<p>9</p>	<p>Next Meeting</p> <ul style="list-style-type: none"> • 12th June 2012 Vale of Leven Swimming Pool 	