

# Agenda



## Meeting of West Dunbartonshire Leisure Trust Board of Directors

**Date:** Thursday, 26 February 2015

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**Time:** 6.30pm

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**Venue:** Board Room,  
WDLT Offices  
Alexandria Community Centre,  
Alexandria

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**Contact:** Bobby Kerr,  
Tel: 01389 757806, [bobby.kerr@west-dunbarton.gov.uk](mailto:bobby.kerr@west-dunbarton.gov.uk)

Dear Member

Please attend a meeting of **West Dunbartonshire Leisure Trust Board of Directors** as detailed above. The business is shown on the attached agenda.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Anderson'.

**John Anderson**  
General Manager

**Distribution:-**

Tony Waclawski, WDL Independent Director (Chair)  
Cllr David McBride, WDL Partner Director (Vice Chair)  
Cllr Kath Ryall, WDL Partner Director  
Cllr Jim Finn, WDL Partner Director  
Jim Gunn, WDL Independent Director  
David Smith, WDL Independent Director  
Denise Laverty, WDL Independent Director  
Charles Gibson, WDL Independent Director  
Joanne Harkin, WDL Employee Representative Director

WDL General Manger  
WDL Company Secretary  
WDC Accounts Manager

WDL Senior Management Team for information

**Date of Issue: 13 February 2015**

**Board Of Directors Meeting Number : 15**  
**Thursday, 26 February 2015**

**AGENDA**

1. **Welcome & Introductions (for noting)**
2. **Declaration of Interest (for noting)**  
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Meeting 27 November 2014 & Any Matters Arising (for approval)**  
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action  
  
Minutes – pages 5 to 10
4. **Financial Report (for noting)**  
Report to advise the Board on the financial performance of the revenue and capital budgets  
  
Report No 078 – pages 11 to16
5. **Performance Report 3<sup>rd</sup> Quarter 2014/15 (for noting)**  
Report to advise the Board of the key performance areas for the trust for the period 1<sup>st</sup> October to 31<sup>st</sup>December 2014 (3<sup>rd</sup> Quarter)  
  
Report No 079 – pages 17 to 39
6. **2015/16 Financial Budget (for noting) to follow**  
Report to advise the Board of the Financial Budget for 2015/16  
  
Report No 080 – pages 40 to 41
7. **WDC Budget Meeting / Savings Options (for noting) to follow**  
Report to advise the Board of the outcome of the WDC Budget Meeting with regards to their proposed saving options that could affect WDLT.  
  
Report No 081– pages 42 to 61
8. **Health & Safety Policy (for approval)**  
Report to agree the change to the Health & Safety Policy  
  
Report No 083 – pages 62 to 79
9. **Health & Safety Plan 2015/16 (for approval)**  
Report to agree the Health & Safety Plan for 2015/16  
  
Report No 084 – pages 80 to 86

**10. Risk Register 2015/16 (for approval)**  
Report to agree the Risk Register for 2015/16

Report No 085 – pages 87 to 105

**11. Sub Committees Update (for noting)**  
Report to update the Board on Board Sub Committees during the period 1<sup>st</sup> October to 31<sup>st</sup> December 2014

Report No 086 – pages 106 to 113

**12. Clydebank Leisure Centre (for noting)**  
Verbal Report to update the Board of the progression of the new Clydebank Leisure Centre

**13. Any Other Competent Business**

**14. Next Meetings (for noting)**

- JCF Committee: Thursday 5 March 2015, 2.00pm
- Appeals Committee: Wednesday 22 April 2015, 1.30pm
- Health & Safety Committee: Friday 24 April 2015, 1.30pm
- Audit Committee: Thursday 14 May 2015, 1.30pm
- **Board Meeting: Thursday 28 May 2015, 6.30pm**