



Agenda

Meeting of West Dunbartonshire Leisure Trust Board of Directors

Date: Thursday, 28 May 2015

Time: 6.30pm

Venue: Board Room,
WDLT Offices
Alexandria Community Centre,
Alexandria

Contact: Bobby Kerr,
Tel: 01389 757806, bobby.kerr@west-dunbarton.gov.uk

Dear Member

Please attend a meeting of **West Dunbartonshire Leisure Trust Board of Directors** as detailed above. The business is shown on the attached agenda.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Anderson', with a checkmark to the left.

John Anderson
General Manager

Distribution:-

Tony Waclawski, WDLT Independent Director (Chair)
David McBride, WDLT Partner Director (Vice Chair)
Kath Ryall, WDLT Partner Director
Jim Finn, WDLT Partner Director
Jim Gunn, WDLT Independent Director
David Smith, WDLT Independent Director
Charles Gibson, WDLT Independent Director
Joanne Harkin, WDLT Employee Representative Director

WDLT General Manager
WDLT Company Secretary
WDC Accounts Manager

WDLT Senior Management Team for information

Date of Issue: 14 May 2015

**BOARD OF DIRECTORS MEETING NUMBER: 16
THURSDAY, 28 MAY 2015**

AGENDA

1. **Welcome & Introductions (For Noting)**
2. **Declaration of Interest (For Noting)**
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Meeting of 26 February 2014 & Any Matters Arising (For Approval)**
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action

Minutes – pages 5 to 8
4. **Performance Report 4th Quarter 2014/15 (For Noting)**
Report to advise the Board of the key performance areas for the trust for the period 1st January to 31st March 2015 (4th Quarter)

Report No 087 – pages 9 to 38
5. **Safeguarding Children Policy (For Approval)**
Report to seek Board approval for the Trust's Safeguarding Children Policy

Report No 088 – pages 39 to 72
6. **Annual Health & Safety Review 2014/15 (For Noting)**
Report to advise the Board of the Health and Safety performance during 2014/15.

Report No 089 Annual Health & Safety Review 2014/15 attached – pages 73 to 76
7. **Sub Committees Update (For Noting)**
Report to update the Board on Board Sub Committees during the period 1st January to 31st March 2015

Report No 090 – pages 77 to 83
8. **Clydebank Leisure Centre (For Noting)**
Verbal Report to update the Board of the progression of the new Clydebank Leisure Centre
9. **Committee Terms of Reference (For Approval)**

Report to seek Board approval for amendments to the current Committee Terms of Reference

Report No 091 – pages 85 to 98

10. Board Appraisal (For Approval)

Presentation by the Chair on an Appraisal Scheme for Board Members

Presentation – pages 99 to 105

11. Any Other Competent Business

12. Excluded Item

Item excluded from publication as being determined to be of a confidential or sensitive nature as per the approved Board Report 028 - Exclusion from Published Agendas and Notes of Board Meetings (28 November 2013)

13. Next Meetings (For Noting)

- Appeals Committee: Wednesday 17 June 2015, 2.00pm
- Health & Safety Committee: Friday 31 July 2015, 1.30pm
- Audit Committee: Thursday 20 August 2015, 1.30pm
- Appeals Committee: Wednesday 19 August 2015, 2.00pm
- **Board Meeting: Thursday 27 August 2015, 6.30pm**