

Agenda



Annual General Meeting of West Dunbartonshire Leisure Trust

Date: Thursday, 17 September 2015

Time: 6.00pm

Venue: Board Room,
WDLT Offices
Alexandria Community Centre,
Alexandria

Contact: Bobby Kerr,
Tel: 01389 757806, bobby.kerr@west-dunbarton.gov.uk

Dear Member

Please attend the annual general meeting of **West Dunbartonshire Leisure Trust** as detailed above. The business is shown on the attached agenda.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Anderson'.

John Anderson
General Manager

Distribution:-

Tony Waclawski, WDLT Independent Director (Chair)
David McBride, WDLT Partner Director (Vice Chair)
Kath Ryall, WDLT Partner Director
Jim Finn, WDLT Partner Director
Jim Gunn, WDLT Independent Director
David Smith, WDLT Independent Director
Charles Gibson, WDLT Independent Director
Declan Bannon, WDLT Independent Director
Joanne Harkin, WDLT Employee Representative Director

WDLT General Manger
WDLT Company Secretary
WDC Accounts Manager
Wylie & Bisset LLP, External Auditors

WDLT Senior Management Team for information

Date of Issue: 28 August 2015

**ANNUAL GENERAL MEETING NUMBER: 3
THURSDAY, 17 SEPTEMBER 2015**

AGENDA

1. **Welcome & Introductions (For Noting)**
2. **Declaration of Interest (For Noting)**
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Annual General Meeting of 11 September 2014 and any Matters Arising (For Approval)**
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action

Minutes – pages 4 to 6
4. **Chairperson's Report**
Verbal report from the Chairperson
5. **Audited Accounts and WDLT Annual Report 2014-15 (For Approval)**
To seek approval from the Board for the final audited financial accounts for the period to 31 March 2015 and the WDLT Annual Report for 2014/15.

Report No 097 – pages 7 to 94
6. **Attendance at Board Meetings and the Retirement of Independent Directors and Appointment of Chairperson and Vice Chairperson (For Noting)**
To advise the Board of the attendance levels of Directors at Board Meetings and the current requirement for the Retirement of Independent Directors and the appointment of a Chairperson and Vice Chairperson

Report No 098 – pages 95 to 97
7. **Board Appraisal Workshop**

Pages 98 to 110