

Appendix 2 – SDS/WDC SLDR Action Plan 2016

	Owner	Action	Timescale	Current status
Task /Activities				
Brief to Head teachers SLDR figures	AB	Share report with Head Teachers	Jan-16	completed
Develop an action plan	SB	Susie to produce beginning of an action plan and to agree dates/owners	Jan-16	completed
Agree action plan	SB/MC/AB	Susie email action plan to Mary & Andrew to review and agree timescales	Jan-16	completed
Produce figures for current leaving dates per school	DM	Identify all student who have passed Statutory leavers date, and eligible leavers for 2015/16	Feb-16	completed
Produce monthly attendance data	DM	Monthly attendance figures for eligible leavers who have attendance falls below 85%	monthly	ongoing
Develop a new structure for monthly partnership 16+ meetings	All	CHS or Dumbarton Academy Careers Coach to support the development of these meetings	Feb-16	completed
Organise calendar monthly for 16 + meetings, co-ordinated by the schools,	tbc	Organise meeting across all schools to target and case manage young people identified at risk	Feb-16	completed
Targeted intervention for identified students	Schools/Senior Phase/SDS/Partners	to be agreed in development of partnership meetings	ongoing	ongoing
Identify students not completing courses, demerits and others	AB	Andrew to liaise with SEEMIS team to confirm	Jun-16	completed
Share with SDS Senior Phase Options for 2016/17	AB	Andrew to email new options for 2016/17 to SDS	Jan-16	completed
Deliver future training on Universal offer, pathways/routes, careers standards for Pastoral Care staff	MC	Mary to advise	Sep-16	ongoing
Organise a school leaver event in 2016	All	to be confirmed, sharing of costs, venue, timings	Sep-16	ongoing
Provide a targeted recruitment approach to Level 2 Admin MA with WDC	All	Student to be identified early to get the most appropriate work experience organised, also what opportunities for other providers to take a young person on.	Mar-17	ongoing
confirm Modern Apprenticeships number for 2014/15	MC	Mary to check , of the the young people who entered employed how many were MA's	Feb-16	completed
Review schools input into systems to monitor and track school leavers	AB/SB/DM	meeting to planned to discuss with schools	Jun-16	complete
Devise a partnership structure for Post School JAT	SB/CB/AG	SDS to bring in case loads of young people who are not engaging, involving partners in the support of a wider cohort who are not engaging and missing opportunities	Sep-16	ongoing
Discuss with wider employability partners- timing of provision	All	Arrange partnership meetings to discuss timings of provision	after April 16 funding	ongoing
Data gathering exercise to understand factors affecting young people sustaining initial destinations	SDS/WDC/schools	Arrange partnership meeting to discuss data gathering, and production of report	Aug-16	ongoing
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