

Agenda



Annual General Meeting of West Dunbartonshire Leisure Trust

Date: Thursday, 15 September 2016

Time: 6.30pm

Venue: Board Room,
WDLT Offices
Alexandria Community Centre,
Alexandria

Contact: Bobby Kerr,
Tel: 01389 757806, bobby.kerr@west-dunbarton.gov.uk

Dear Member

Please attend the annual general meeting of **West Dunbartonshire Leisure Trust** as detailed above. The business is shown on the attached agenda.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Anderson'.

John Anderson
General Manager

Distribution:-

Tony Waclawski, WDLT Independent Director (Chair)
David McBride, WDLT Partner Director (Vice Chair)
Kath Ryall, WDLT Partner Director
Jim Finn, WDLT Partner Director
David Smith, WDLT Independent Director
Charles Gibson, WDLT Independent Director

WDLT General Manager
WDLT Company Secretary
WDC Accounts Manager

WDLT Senior Management Team for information

Date of Issue: 01 September 2016

**ANNUAL GENERAL MEETING NUMBER: 4
THURSDAY, 15 SEPTEMBER 2016**

AGENDA

1. **Welcome & Introductions (For Noting)**
2. **Declaration of Interest (For Noting)**
To receive declarations of interest by Directors relating to items contained within the agenda
3. **Minutes of Annual General Meeting of 17 September 2015 and any Matters Arising (For Approval)**
To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action

Minutes – pages 5 to 8

4. **Chairperson's Report**
Verbal report from the Chairperson

Reports for Approval

5. **Audited Accounts and WDLT Annual Report 2015-16**
To seek approval from the Board for the final audited financial accounts for the period to 31 March 2016 and the WDLT Annual Report for 2015/16.

Report No 135– pages 11 to 110
6. **Articles of Association**
A Special Resolution to seek approval from the Board for changes to the current Articles of Association.

Report No 136– pages 111 to 142
7. **Release of Funds from the Equipment Replacement Designated Fund**
To seek approval from the Board for the release of funds from the Equipment Replacement Fund

Report No 137– pages 143 to 146
8. **Schedule of Board & Committee Meeting 2017/18**
Report to seek approval from the Board for the implementation of the schedule of Board and Committee Meetings for the financial year 2017/18 and agreement of Director representation at Committee Meetings

Report No 138 – pages 147 to 149

9. Retirement of Independent Directors and Appointment of Chairperson and Vice Chairperson

To advise the Board of the Retirement of Independent Directors and the appointment of a Chairperson and Vice Chairperson

Report No 139 – pages 151 to 153

Reports for Noting

10. Attendance at Board Meetings

To advise the Board of the attendance levels of Directors at Board Meetings since the last AGM in September 2015.

Report No 140 – pages 155 to 157

11. Presentation – £1M Investment – Fiona McGuigan, Company Secretary