

Appendix 1: Education, Learning & Attainment Delivery Plan 2016/17 – Mid-year Progress

1 Social Mission

Ob						
Improve life chances for children and young people						
Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/RAA/321	Implement the Children & Young People Act 2014		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; display: flex; align-items: center; justify-content: center;">21%</div>	31-Mar-2017	The IT solution supplier, SEEMiS, completed their development on schedule with support from the 32 Scottish Local Authorities and training was rolled out in May and June 2016. However the Supreme Court ruling which has delayed the enactment of the duties of the Children and young Peoples Act means that much of what was planned in this action has had to be paused. Due dates have therefore been changed to the end of the current session, but if the national situation is not resolved by them this work will need to roll over into next year's plan.	Shona Crawford; Claire Cusick
ED/16-17/ED/01	Implement broad-ranging school improvement to raise attainment and achievement		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; display: flex; align-items: center; justify-content: center;">60%</div>	31-Mar-2017	We have improved classroom practice and self-evaluation as key drivers for improvement in line with HGIOS 4. We have implemented the expectations for equity set by the government to Challenge Authorities. We have reviewed Improvement Framework in line with HGIOS4 and HGIOELC.	Laura Mason
ED/16-17/ED/02	Design and implement strategy for assessment in schools		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; display: flex; align-items: center; justify-content: center;">40%</div>	31-Mar-2017	Excessive or unnecessary workload for teachers and learners is being avoided. An analysis of insight data Phase One (September 2016) has been produced, and revisions made to the strategy for assessment in schools made in line with the changes to national SQA procedures.	Laura Mason
ED/16-17/ED/03	Develop the use of performance information to support school improvement		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; display: flex; align-items: center; justify-content: center;">80%</div>	31-Mar-2017	A system has been designed for data collation and analysis for Attainment Challenge projects. We have produced policy for data management. We have established a targeted school approach using performance information to inform decisions. The quality improvement process delivered by Education Officers and Senior Education Officers has been revised.	Laura Mason

2 Organisational Capabilities

Ob						
Committed and dynamic workforce						
Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/LNH/312	Implement improvement programme for the quality of teaching / learning (literacy, numeracy STEM) based on Attainment Challenge Projects		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; display: flex; align-items: center; justify-content: center;">16%</div>	31-Mar-2017	A WDC Training Programme (Phonics, Spelling, Linguistic Development) is underway, 2 new officers have been seconded to develop materials.	Julie McGrogan

Code	Action	Status	Progress	Due Date	Comment	Assigned To
ED/16-17/ED/06	Develop effective leadership to drive improvement		<div style="width: 60%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 60%	31-Mar-2017	We have developed the capabilities of future senior managers. A policy for collaborative professional learning has been produced. A revised leadership framework has been produced in line with National Improvement Framework expectations.	Laura Mason
ED/16-17/ED/07	Raise teacher professionalism in literacy, numeracy and aspects of Health & Wellbeing		<div style="width: 50%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 50%	31-Mar-2017	A training programme on maths resilience, mental maths and growth mindset has been provided and the reciprocal reading programme has been implemented in the Early Years sector.	Laura Mason
ED/16-17/ED/08	Implement improvements arising from Staff Survey 2015		<div style="width: 50%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 50%	31-Mar-2017	The analysis of education "issues" has been extracted from the Staff Survey.	Matthew Boyle

Ob

Fit for purpose estates and facilities

Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/RAA/312	Reorganise transport contracts for OLSP in readiness for relocation to new build		<div style="width: 0%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 0%	30-Sep-2017	The project remains on track, with the first milestone due for completion at the end of December.	Susan Mullin
E/12-17/RAA/332	Establish extended ELCC in Kilpatrick School		<div style="width: 50%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 50%	31-Mar-2017	Parents have been consulted and are aware of plans in place. Occupancy of building will now happen on 30th December. Reflecting current proposed occupancy levels, there is no need to recruit additional staff at this time.	Claire Cusick
ED/16-17/ED/05	Implement transition arrangements for Kilpatrick and Bellsmyre and Balloch campuses.		<div style="width: 75%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 75%	31-Mar-2017	A transitions project group has been established and a communication plan produced. Updates have been provided to the schools estates board.	Laura Mason

Ob

Strong financial governance and sustainable budget management

Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/IMP/313	Implement new admissions package (NAMS) across all Early Years establishments and partnership providers		<div style="width: 50%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 50%	31-Mar-2017	WDC EY staff met with SEEMiS staff to produce an implementation plan.	Judy Ormond
E/12-17/RAA/316	Review use of taxi contracts in education		<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 100%	30-Apr-2016	In line with council policy the review of the use of taxi contracts in education has been completed, and changes implemented.	Susan Mullin
E/12-17/RAA/338	Review how ASN resources are allocated to early years		<div style="width: 0%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 0%	31-Mar-2017	This action is on track, initial discussions have been held and plans are in place to continue this review. The first milestone is due in December 2016.	Anne-Marie McDonald (Education); Kathy Morrison; Susan Mullin;





Code	Action	Status	Progress	Due Date	Comment	Assigned To
						Judy Ormond
ED/16-17/CS/01	Review approach to allocation of support resources to establishments		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 33%;"></div></div> 33%	31-Mar-2017	The existing mechanism has been reviewed.	Claire Cusick

3 Legitimacy & Support

Constructive partnership working and joined up service delivery						
Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/LNH/311	Develop existing networks (third sector) to provide a sustainable model professional learning		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 50%;"></div></div> 50%	31-Mar-2017	The local professional learning programme for collaborative action research (CAR) was delivered with Glasgow University. A professional learning programme for 'Inspire and Challenge' has been produced with Glasgow Science Centre.	Julie McGrogan
E/12-17/LSP/301	Monthly quality assurance meetings with Education Scotland Area Lead Officer to review educational provision.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 50%;"></div></div> 50%	31-Mar-2017	This action is on track. Regular communication with Education Scotland is in place. A handover meeting with our new Area Lead Officer has taken place.	Laura Mason
E/12-17/RAA/313	Review and develop a refreshed SLA with internal transport		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 0%;"></div></div> 0%	31-Aug-2017	ELA await response from Corporate Procurement who are meeting with Internal Transport to discuss requirement of a SLA and commence implementation.	Susan Mullin
E/12-17/RAA/314	Review and develop a refreshed SPT agency agreement		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 0%;"></div></div> 0%	30-Apr-2017	The project remains on track. The first milestone is due in December 2016.	Susan Mullin

Positive dialogue with local citizens and communities						
Code	Action	Status	Progress	Due Date	Comment	Assigned To
E/12-17/PAR/302	Develop role of parents and Parent Councils in school improvement planning process		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 50%;"></div></div> 50%	31-Mar-2017	Awareness raising sessions have been held for Head Teachers about expectations set out in the National Improvement Framework (NIF). The Scottish Parent Teacher Association has delivered training for Head Teachers.	Susan Gray
E/12-17/PAR/307	Provide evidence based feedback to parents about children's attainment and achievement		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 50%;"></div></div> 50%	31-Mar-2017	The Tackling Bureaucracy working group has produced a workload agenda, a detailed profile of current provision and areas for improvement. Secondary heads have been consulted and agreement reached about a process to adapt provision linked to national expectation. A learner profiling group has been established.	Julie McGrogan
E/12-17/PAR/308	Provide information to parents on how to support attainment and achievement in literacy and numeracy		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #e0e0e0; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; background-color: #0070c0; width: 20%;"></div></div> 20%	31-Mar-2017	A lead officer group has been established, developing our approaches to inform parents on how to support attainment and achievement in literacy and numeracy.	Julie McGrogan

Code	Action	Status	Progress	Due Date	Comment	Assigned To
ED/16-17/PPI/01	Develop the Parental Involvement Strategy in all sectors		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">66%</div>	31-Mar-2017	Heads of Establishment have been informed of the support available from national bodies, and training for Parent Councils has been rolled out.	Andrew Brown

Action Status	
	Overdue
	Check Progress
	Not Started or In Progress
	Completed