

Fees from 01 April 2018

Section A – Environmental Health

| Environmental Health | Fee Increase | Cost excl. VAT | VAT | Total |
|---|--------------|---------------------------|-----------------|---------------------------|
| Cooling towers | C | No charge | | |
| Export Certificates | C | £101.56 | £20.31 | £121.87 |
| Export Certificates – Reissue of | C | £18.20 | £3.64 | £21.84 |
| Food Hygiene Course (REHIS) | C | £54.08 | £10.82 | £64.90 |
| Food premises (Hygiene Certificate) | C | £234.43 | £46.89 | £281.32 |
| Snack Vans (Certificate of Compliance Fee) | C | £100.00 | £20.00 | £120.00 |
| Immigration Report | C | £82.34 | £16.47 | £98.81 |
| Pest Control (Call Out Charge) | C | 50% of listed charge | 20% | - |
| Pest Control (Commercial) | C | £81.00 + material | £16.20 +mat vat | £97.20 + material |
| Pest Control – Domestic Private – Wasps | C | £25.00 | £5.00 | £30.00 |
| Pest Control – Domestic Private – Rats, Mice (includes initial visit and up to 4 follow ups) | C | £47.00 | £9.40 | £56.40 |
| Pest Control – Domestic Private – Other Insects (includes initial visit & up to 4 follow ups if required) | C | £47.00 | £9.40 | £56.40 |
| Pest Control – Domestic Private – cockroaches and fleas (includes initial visit and up to 4 follow ups) | C | £95.00 | £19.00 | £114.00 |
| Pest Control – Domestic Private – Bed Bugs (includes initial visit and up to 4 follow ups) | C | £160.00 | £32.00 | £192.00 |
| Pest Control – Domestic Private – Squirrels One weeks trapping | C | £81.00 | £16.20 | £97.20 |
| Pest Control – Housing Associations – Rodents and Insects (includes initial visit and up to 4 follow ups) | C | £81.00 | £16.20 | £97.20 |
| Pest Control – Housing Associations – Cockroaches and Fleas (includes initial visit and up to 4 follow ups) | C | £95.00 | £19.00 | £114.00 |
| Pest Control- Housing Associations – Bed Bugs (includes initial visit and up to 4 follow ups) | C | £160.00 | £32.00 | £192.00 |
| Pest Control (Housing Cost / Housing Unit) | C | £5.57 per household | - | Billed quarterly |
| Pest Control (Internal Depts) | C | £81.00 + material | - | £81.00 + material |
| Pest Control Seagulls – Owner Occupied/Private Landlord – Sole Responsibility | C | £47.00 | £9.40 | £56.40 |
| Pest Control Seagulls – Owner Occupied/Private Landlord – 4 in a block | C | £140.00 | £28.00 | £168.00 |
| Pest Control Seagulls – Owner Occupied/Private Landlord – Tenement or Block of Flats | C | £235.00 | £47.00 | £282.00 |
| Private Landlord Registration | L | £55.00 + £11.00/ property | - | £55.00 + £11.00/ property |
| Empty Property Relief Certificates | C | £92.30 | | |
| Houses in Multiple Occupation (HMOs) (3 yearly) | C | £1703.00 | - | £1703.00 |
| Houses in Multiple Occupation – Material change | C | £247.50 | - | £247.50 |
| Private Water Supply Sample Charges | | | | |
| Sampling visit for chemical and microbiological analysis of drinking water in accordance with the Water Intended for Human Consumption (Private Supplies) (Scotland) Regulations 2017 | C | £348.00 Per property | - | £348.00 per property |
| Completion / review of a risk assessment | C | £50.00 | - | £50.00 |

West Dunbartonshire Council - Regulatory Services

| Port Health Authority Charges | | | | |
|--|--|---------------------|-----------------------|------------------------|
| Recommended Ship Sanitation Certificate fees for April 2017 | | | | |
| Ship Inspection Charge (1) | Description | Fee Increase | Minimum Charge | Inc VAT £ (20%) |
| | Up to 1,000 tonnes | C | Per weighing | £85.00 |
| | 1,001 – 3,000 tonnes | C | Per weighing | £126.00 |
| | 3,001 – 10,000 tonnes | C | Per weighing | £193.00 |
| | 10,001 – 20,000 tonnes | C | Per weighing | £256.00 |
| | 20,001 – 30,000 tonnes | C | Per weighing | £326.50 |
| | Over 30,000 tonnes | C | Per weighing | £388.00 |
| | Vessels with the capacity to carry 50 – 1,000 persons | C | Per capacity | £388.00 |
| | Vessels with the capacity to carry over 1,000 persons | C | Per capacity | £670.00 |
| | Extensions to ship sanitation certificates | C | Per request | £56.00 |
| | | | | |
| Liquid Samples | Routine chemical water sample from ship (during inspection) | C | Per inspection | £108.00 |
| | Routine chemical water sample from ship (request for sample only) | C | Per request | £242.00 |
| | Routine microbiological water sample from ship (during inspection) | C | Per inspection | £44.00 |
| | Routine microbiological water sample from ship (request for sample only) | C | Per request | £177.00 |
| | Legionella water sample from ship (during inspection) | C | Per inspection | £109.00 |
| | Legionella water sample from ship (request for sample only) | C | Per request | £243.00 |

(1) No VAT on this service

Section B – Trading Standards

| Safety | Fee Increase | Cost excl. VAT | VAT | Total |
|---|---------------------|-----------------------|------------|--------------|
| Fireworks Licence to supply fireworks outwith restricted time periods | L | £500.00 | - | £500.00 |
| Explosives (incl. fireworks) Licence to store explosives (Reg 10) Separation distance of >0 metres prescribed | L | | | |
| o One years duration | | £185.00 | - | £185.00 |
| o Two years duration | | £243.00 | - | £243.00 |
| o Three years duration | | £304.00 | - | £304.00 |
| o Four years duration | | £374.00 | - | £374.00 |
| o Five years duration | | £423.00 | - | £423.00 |
| Renewal of a licence (Reg 10) Separation distance of >0 metres prescribed | L | | | |
| o One years duration | | £86.00 | - | £86.00 |
| o Two years duration | | £147.00 | - | £147.00 |
| o Three years duration | | £206.00 | - | £206.00 |
| o Four years duration | | £266.00 | - | £266.00 |
| o Five years duration | | £326.00 | - | £326.00 |
| Registration in relation to the storage of explosives (Reg 11) Licence to store explosives 0 metre separation distance prescribed | L | | | |
| o One years duration | | £109.00 | - | £109.00 |
| o Two years duration | | £141.00 | - | £141.00 |
| o Three years duration | | £173.00 | - | £173.00 |
| o Four years duration | | £206.00 | - | £206.00 |
| o Five years duration | | £238.00 | - | £238.00 |

West Dunbartonshire Council - Regulatory Services

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|---|---|---|-----------------------|---|
| Renewal of a registration (Reg 11) Renewal of licence 0 metre separation distance prescribed <ul style="list-style-type: none"> ○ One years duration ○ Two years duration ○ Three years duration ○ Four years duration ○ Five years duration | L | £54.00 £86.00 £120.00 £152.00 £185.00 | - - - - - | £54.00 £86.00 £120.00 £152.00 £185.00 |
| NB. A renewal of a registration cannot be granted for more than one year except in special circumstances as described in reg 11(9). | | | | |
| Variation of a licence (Reg 16) <ul style="list-style-type: none"> ○ Varying name of licensee or address of site ○ Any other kind of variation – The reasonable cost to the licensing authority of having the work carried out | L | £36.00 | - | £36.00 |
| Transfer of licence or registration (Reg 20) | L | £36.00 | - | £36.00 |
| Replacement of licence or registration referred to above if lost (Reg 20) | L | £36.00 | - | £36.00 |

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|---|---|----------------------------|-------------|-----------------------------|
| Petroleum Licence to keep petroleum spirit of a quantity: <ul style="list-style-type: none"> ○ Not exceeding 2500 litres ○ Exceeding 2500 litres but not exceeding 50,000 litres ○ Exceeding 50, 000 litres <p>These are annual fees. The fee payable for a licence of more or less than one year's duration is the fee set out above increased or decreased, as the case may be, proportionately according to the duration of the period for which the licence is granted or renewed.</p> | L | £44.00 60.00 £125.00 | - - - | £44.00 £60.00 £125.00 |
|---|---|----------------------------|-------------|-----------------------------|

| Weights & Measures | <i>Fee Increase</i> | <i>Cost excl. VAT</i> | <i>VAT</i> | <i>Total</i> |
|--|---------------------|--------------------------------|------------------|--------------------------------|
| Liquid Fuel Measuring Instruments - First meter tested - Each additional meter tested during the same visit | C | £132.50 £82.00 per meter | £26.50 £16.40 | £159.00 £98.40 Per meter |
| All other weighing and measuring equipment One officer on site Two or more officers required on site | C | £70.00/hour £114.00/hour | £14.00 £22.80 | £84.00/hr £136.80/hr |

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| Notes on weights and measures fees Hourly rates will include travel time. The minimum charge will be one hour; thereafter fees will be charged by the half hour. VAT will not be added to any work completed under the Measuring Instruments (EEC Requirements) Regulations 1988. |
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| Animal Feed | <i>Fee Increase</i> | <i>Cost excl. VAT</i> | <i>VAT</i> | <i>Total</i> |
|---|---------------------|-----------------------|------------|--------------|
| Approval for the manufacture of feed additives | L | £451.00 | - | £451.00 |
| Approval for placing feed additives on the market | L | £226.00 | - | £226.00 |
| Registration (feed hygiene) | L | No charge | | |

Section C – Other Licensing Fees

| Animals | Fee Increase | Cost excl. VAT | VAT | Total |
|---|---------------------|-----------------------|------------|--------------------|
| Animal Boarding (cats and dogs) - Annual | C | £363.00 | - | £363.00 |
| Dangerous wild animals - Annual | C | £363.00 | - | £363.00 + vet fees |
| Dog breeders - Annual | C | £363.00 | - | £363.00 + vet fees |
| Pet shops - Annual | C | £363.00 | - | £363.00 |
| Riding establishments - Annual | C | £363.00 | - | £363.00 + vet fees |
| Zoos | C | £363.00 | - | £363.00 + vet fees |
| Animal Dealing | C | £363.00 | - | £363.00 + vet fees |
| Performing Animals (no charge) | C | £0.00 | - | £0.00 |
| + Zoo Licensing Act 1981 – Fees for Services and Expenses - The Scottish Ministers' Zoo Inspectors' rate for services £72.53 per hour. Subsistence rates, and mileage allowance remain unchanged. | | | | |

| Food | Fee Increase | Cost excl. VAT | VAT | Total |
|--------------------|---------------------|-----------------------|------------|--------------|
| Venison (3 yearly) | C | £573.00 | - | £573.00 |

| Leisure | Fee Increase | Cost excl. VAT | VAT | Total |
|---|---------------------|-----------------------|------------|--------------|
| Caravan sites | C | Nil | Nil | Nil |
| Cinemas - new / renewal (Commercial) (yearly) | M | £600.00 | - | £600.00 |
| - new / renewal (Non-Commercial) (yearly) | | £200.00 | - | £200.00 |
| - Transfer of licence | | £120.00 | | £120.00 |
| Hypnotism | C | Nil | Nil | Nil |
| Theatres | C | £1031.50 | - | £1031.50 |

Section D – Other Fees

| Information Requests | Fee Increase | Cost excl. VAT | VAT | Total |
|--|---------------------|--|------------|--------------|
| Photocopying A4 black and white | P | £0.023 | - | £0.023 |
| Photocopying A4 colour | P | £0.023 | - | £0.023 |
| Environmental Information Requests under the Environmental Information (Scotland) Regulations 2004 | P | Refer to the charges detailed on page 21 of the council's Publication Scheme which can be found on the Licensing pages of the council website. | | |

Notes**Fee Increase codes:**

M = Licensing Board or Committee sets its own fee up to a maximum prescribed by legislation

C = Council has discretion to set its own fee

L = Legislation prescribes the fee which must be charged

P = Charges detailed in the council's Publication Scheme

VAT is charged at 20%