

# Agenda



## Annual General Meeting of West Dunbartonshire Leisure Trust

**Date:** Thursday, 13 September 2018

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**Time:** 6.00pm

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**Venue:** Clyde Suite,  
Clydebank Leisure Centre  
Queens Quay,  
Clydebank

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**Contact:** Bobby Kerr,  
Tel: 01389 757806, [bobby.kerr@west-dunbarton.gov.uk](mailto:bobby.kerr@west-dunbarton.gov.uk)

Dear Member

Please attend the annual general meeting of **West Dunbartonshire Leisure Trust** as detailed above. The business is shown on the attached agenda.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Anderson'.

**John Anderson**  
General Manager

**Distribution:-**

Jim Finn, WDLT Partner Director (Chair)  
Charles Gibson, WDLT Independent Director (Vice Chair)  
David McBride, WDLT Partner Director  
William Hendrie, WDLT Partner Director  
Tony Waclawski, WDLT Independent Director  
David Smith, WDLT Independent Director  
David Marshall, WDLT Independent Director  
Samantha Baird, WDLT Independent Director  
James Docherty, WDLT Employee Representative Director

WDLT General Manger  
WDLT Company Secretary  
WDC Accounts Manager

WDLT Senior Management Team for information

**Date of Issue: 30 August 2018**

**ANNUAL GENERALMEETING NUMBER: 6  
THURSDAY, 13 SEPTEMBER 2018, 6.00pm**

**AGENDA**

**1. Welcome & Introductions**

**2. Declaration of Interest**

To receive declarations of interest by Directors relating to items contained within the agenda

**3. Minutes of Annual General Meeting of 14 September 2017 and any Matters Arising**

To consider the accuracy of the minute and to receive verbal reports on action taken to progress issues referred for action

Minutes – pages 5 to 8

**4. Chairperson's Report**

Verbal report from the Chairperson

**Reports for Approval**

**5.1 Audited Accounts and WDLT Annual Report 2017-18**

To seek approval from the Board for the final audited financial accounts for the period to 31 March 2018 and the WDLT Annual Report for 2017/18.

Report No 225 – pages 9 to 93

**5.2 Schedule of Board & Committee Meeting 2019/20**

Report to seek approval from the Board for the implementation of the schedule of Board and Committee Meetings for the financial year 2019/20 and agreement of Director representation at Committee Meetings

Report No 226– pages 94 to 96

**5.3 Retirement of Independent Directors and Appointment of Chairperson and Vice Chairperson**

To advise the Board of the Retirement of Independent Directors and the appointment of a Chairperson and Vice Chairperson

Report No 227 – pages 97 to 99

## **Reports for Monitoring**

### **6. Attendance at Board Meetings**

To advise the Board of the attendance levels of Directors at Board Meetings since the last AGM in September 2017.

Report No 228– pages 100 to 102

## **Presentations**

### **7.1 Presentation – Clydebank LC: 1 Year Update**

### **7.2 Presentation – Outdoor Recreation: 1 Year Update**