

## **Booking a Library Computer On-Line**

- 1. Log on to : http://netloan.west-dunbarton.gov.uk/NetLoan/login.aspx
- 2. Type your library card number and PIN in the boxes provided and click Login as shown here ->



0-19:45

Reservations for Dumbarton Library / Dumbarton Library

**DP PC 03 DP PC 04** 

On the next screen select Reservations from the menu, and select the library that you which to book a computer in.

5. Select which computer you want

6. Finally click the Create button at

down box.

the bottom.

to use from the Choose Unit drop

4. Using the calendar on the left hand side of the screen select the date you which to book, and type in the time you want using the Start Time and End Time boxes indicated below.

11:1

net

Тос

24

13

netloan

Find free slots

Alexandria Library

Dumbarton Library Duntocher Library

Dalmuir Community Centre Dalmuir Library

Balloch Library Clydebank Library

- \*NOTE: the system uses the 24hr clock therefore 1pm would be typed in 13.00; 2pm would be 14.00 and so on.
  - Today Site open: 09:00-19:45 Change group norrow DP PC 05 DP PC 0 DP PC 03 DP Mon Tue Wed Thu Fri Sat Sun 09:00 24 25 26 27 28 29 30 10:00 
     2
     3
     4
     5
     6
     7

     9
     10
     11
     12
     13
     14
    1 11:00 8 12:00 15 16 17 18 19 20 21 22 23 24 25 26 27 28 13:00 29 30 31 1 2 3 4 14:00 15:00 16:00 Card No: :00 trainer 18:00 Unit: Choose unit Start time: End time: 20:00 11:00 12:00 Create Recurring DP Room is temporarily out of order
- 7. Your booking should be displayed as an orange block as shown here  $\rightarrow$ .

