

WEST DUNBARTONSHIRE COUNCIL**Report by the Chief Education Officer****Educational Services Committee: 5 September 2018**

Subject: Education, Learning & Attainment Delivery Plan 2017/18 – Year End Progress**1 Purpose**

- 1.1** The purpose of this report is to present to members the year-end progress report on the 2017/18 Delivery Plan.

2 Recommendations

- 2.1** It is recommended that Committee notes the progress on delivering the 2017/18 Plan.

3 Background

- 3.1** Each Strategic Lead prepares an annual delivery plan which sets out the key actions to be undertaken by the service to support the delivery of the Council's Strategic Plan. In addition, each plan sets out actions to address the key challenges and priorities identified through the service planning process, provides an overview of resources, including employees and budgets, and identifies relevant risks.
- 3.2** Progress is monitored regularly by the Education, Learning & Attainment management team and reported on a quarterly basis through the performance monitoring and review group meetings chaired by the Chief Executive. In addition, progress reports are presented to this committee at mid-year and year-end. In order to provide a comprehensive report that takes account of the school year, the year-end report will be presented after the school session ends in June, so around September each year, and the mid-year report around March each year.

4 Main Issues

- 4.1** Progress on delivering the 2017/18 Delivery Plan is set out in detail at Appendix 1.
- 4.2** In summary, 15 (100%) actions were completed as planned with none outstanding. As our priorities remain for session 2018/19, the programmes of work continue from the previous session into the next year.
- 4.3** Challenges remain in the area of recruitment of staff to both un-promoted and promoted posts, with recruitment in the denominational sector a particular

area of challenge. We continue to work with marketing and communications and with the Arch Diocese of Glasgow to address these areas of concern.

Self-Evaluation

- 4.4 Education, Learning & Attainment is subject to both external and internal structured self-evaluation models using the 'How Good is Our School 4' and the 'How Good is Our Early Learning Centre' frameworks.
- 4.5 Education, Learning & Attainment have revised their internal Improvement Framework, building on the previous model used for the last three year cycle. Each establishment is aware of the core Quality Indicators that are required to be self-evaluated each session. In addition, there is a 3 year cycle that ensures that all establishments self-evaluate against the remaining Quality Indicators over time. To aid this process, Education Learning & Attainment utilise both structured Officer support visits and an online resource to assist establishments in their self-evaluation process, and in recording and analysing information.

5 People Implications

- 5.1 There are no direct people implications arising from this report.

6 Financial & Procurement Implications

- 6.1 There are no direct financial or procurement implications arising from this report.

7 Risk Analysis

- 7.1 Failure to deliver the actions assigned to Education, Learning & Attainment may have a direct impact on the delivery of the Council's Strategic Plan. It is essential that remedial action is taken to ensure strategic delivery plans achieve the commitments detailed and approved.

8 Equalities Impact Assessment

- 8.1 Screening and impact assessments will be carried out on specific activities as required.

9 Consultation

- 9.1 The 2017/18 Delivery Plan was developed in consultation with officers from the strategic service area.

10 Strategic Assessment

- 10.1 The 2017/18 Delivery Plan sets out actions to support the successful delivery of the strategic priorities of the Council.

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Appendix: Appendix 1: Education, Learning & Attainment Delivery
Plan 2017/18 - Year End Progress

Background Papers: None

Wards Affected: All

