

AssessmentNo	127	Owner	amullen
Resource	Transformation		Service/Establishment Regulatory
	First Name	Surname	Job title
Head Officer	Ashley	Mullen	Place and Design Officer
	(include job titles/organisation)		
Members	Pamela Clifford Planning and building Standards Manager Ricardo Rea, Policy Officer, Performance and Strategy Team		
	<i>(Please note: the word 'policy' is used as shorthand for strategy policy function or financial decision)</i>		
Policy Title	The Place and Design Panel Terms of Reference		
	The aim, objective, purpose and intended out come of policy		
	To continue the work of the now established Place and Design Panel which is an independent body of experts brought together to review development proposals, masterplans, public realm projects and policy work in a workshop environment. With a number of the area's key regeneration sites being progressed the Panel has been playing and will continue to play a key role in raising the quality of development which will assist in creating good quality places and changing future perceptions and the economic fortunes of West Dunbartonshire.		
	Service/Partners/Stakeholders/service users involved in the development and/or implementation of policy.		
	<p>In the writing of the original Terms of Reference we enlisted the support and advice of key organisations such as the Scottish Government, the Improvement Service, Architectural and Design Scotland (ADS), Homes for Scotland and Glasgow & Strathclyde Universities as well as architects, landscape architects, planners. Consultation with various officers and teams within the Council, such as the Capital Investment team, Consultancy Services, Housing, Asset Management, Regeneration, roads has been undertaken. The research conducted by the Place and Design Officer was further supplemented by a Skills and Criteria Event held in October 2017. At the event representatives of the wide ranging support network (noted above) attended a round-table workshop to discuss the range of skills necessary for the successful operation of the Panel and the criteria used for the Panel workshops. The Council has agreed with the Professor in Urban Studies at Glasgow University to collaborate on a PhD research project examining how the Council is equipped to meet the Scottish Government's key priorities for Place Making in recognition that the Council are investing in the Place and Design Panel and elevating the importance of design quality in the built environment. The work of the Panel is subject to annual external review by Evaluation Board made up of senior members of the Scottish Government Planning and Architecture Division, Architecture and Design Scotland, the Improvement Service and Senior Managers from West Dunbartonshire Council – Director for Regeneration and Place and Strategic Lead – Regulatory. The Evaluation Board met on 15th April 2019. The formal review process is set up to evaluate the impact of the work undertaken by the Panel and the Place and Design Officer and offer advice and support for the development of the Panel. The Evaluation Board were presented with updated Governance arrangements, examples of development projects where value had been added, details of the wider work undertaken and the future work to be progressed in the coming year. The early reflections of the collaborative PhD</p>		

	<p>research was also presented, with the Board noting that the work of the Panel and the findings of the research will be transferable and of value across the country. The Board noted the parallels between the work of the Panel, the work of the Scottish Government (The Place Principle, Place Based Approach, Town Centre First) and the aims of the Public Health Reform Agenda. They offered advice on how to strengthen ties with Health and Well Being colleagues and each member of the Board outlined their openness to offer complimentary support from their respective organisations. The views of Panellists and presenters are sought after a Panel in order to reflect on the strengths of the review process and where it can be improved. Changes have been made to the governance procedures for the Panel in order to more accurately reflect the manner in which the Place and Design Panel is now run following the lessons learned in the first year. The key changes to the Panel Governance includes: • the reduction in the number and diversity of skills required of panellists for a Panel sitting to convene; • changes to the information available at Pre-Panel stage with presenters steered to focus on scene setting; site analysis and context; • the removal of stringent timing during the review, the allowance of controlled dialogue between Panel and presenter and the details around the expectation for a concise presentation that supplements the Pre-Panel information; • clarification on the role of the Place and Design Officer. Removing the formality of having a 'Chair'. As Facilitator and Co-ordinator, the Place and Design Officer summarises the key themes raised at the Panel, noting the key areas of focus and ensuring the ambitions of the Council in achieving quality development are upheld, with involvement that spans all the Panel activities. Experience has enabled the remit of the Panel to be more clearly specified within the Governance document. An Elected Members Briefing was also held on 23rd May 2019 whereby the work of the Panel and the Place and Design officer was presented.</p>
<p>Does the proposals involve the procurement of any goods or services?</p>	<p>Yes</p>
<p>If yes please confirm that you have contacted our procurement services to discuss your requirements.</p>	<p>Yes</p>
<p>SCREENING</p>	
<p><i>You must indicate if there is any relevance to the four areas</i></p>	
<p>Duty to eliminate discrimination (E), advance equal opportunities (A) or foster good relations (F)</p>	<p>Yes</p>
<p>Relevance to Human Rights (HR)</p>	<p>Yes</p>
<p>Relevance to Health Impacts (H)</p>	<p>Yes</p>
<p>Relevance to Social Economic Impacts (SE)</p>	<p>Yes</p>
<p>Who will be affected by this policy?</p>	
<p>The Place and Design Panel will have a wide reach and their impact on the quality of design should affect all aspects of society.</p>	
<p>Who will be/has been involved in the consultation process?</p>	
<p>In the writing of the Terms of Reference we have enlisted the support and advice of key organisations such as the Scottish Government, the Improvement Service, Architectural and Design Scotland (ADS), Homes for Scotland and Glasgow & Strathclyde Universities as well as architects, landscape architects, planners. Consultation with various officers and teams within the Council, such as the Capital Investment team, Consultancy Services, Housing, Asset Management, Regeneration, roads has been undertaken The research conducted by the Place and Design Officer was further supplemented by a Skills and Criteria Event held in October 2017. At the event representatives of the wide ranging support network (noted above) attended</p>	

a round-table workshop to discuss the range of skills necessary for the successful operation of the Panel and the criteria used for the Panel workshops. The Council has agreed with the Professor in Urban Studies at Glasgow University to collaborate on a PhD research project examining how the Council is equipped to meet the Scottish Government's key priorities for Place Making in recognition that the Council are investing in the Place and Design Panel and elevating the importance of design quality in the built environment. The work of the Panel is subject to annual external review by Evaluation Board made up of senior members of the Scottish Government Planning and Architecture Division, Architecture and Design Scotland, the Improvement Service and Senior Managers from West Dunbartonshire Council – Director for Regeneration and Place and Strategic Lead – Regulatory. The Evaluation Board met on 15th April 2019. The formal review process is set up to evaluate the impact of the work undertaken by the Panel and the Place and Design Officer and offer advice and support for the development of the Panel. The Evaluation Board were presented with updated Governance arrangements, examples of development projects where value had been added, details of the wider work undertaken and the future work to be progressed in the coming year. The early reflections of the collaborative PhD research was also presented, with the Board noting that the work of the Panel and the findings of the research will be transferable and of value across the country. The Board noted the parallels between the work of the Panel, the work of the Scottish Government (The Place Principle, Place Based Approach, Town Centre First) and the aims of the Public Health Reform Agenda. They offered advice on how to strengthen ties with Health and Well Being colleagues and each member of the Board outlined their openness to offer complimentary support from their respective organisations. The views of Panellists and presenters are sought after a Panel in order to reflect on the strengths of the review process and where it can be improved. Changes have been made to the governance procedures for the Panel in order to more accurately reflect the manner in which the Place and Design Panel is now run following the lessons learned in the first year. The key changes to the Panel Governance includes: • the reduction in the number and diversity of skills required of panellists for a Panel sitting to convene; • changes to the information available at Pre-Panel stage with presenters steered to focus on scene setting; site analysis and context; • the removal of stringent timing during the review, the allowance of controlled dialogue between Panel and presenter and the details around the expectation for a concise presentation that supplements the Pre-Panel information; • clarification on the role of the Place and Design Officer. Removing the formality of having a 'Chair'. As Facilitator and Co-ordinator, the Place and Design Officer summarises the key themes raised at the Panel, noting the key areas of focus and ensuring the ambitions of the Council in achieving quality development are upheld, with involvement that spans all the Panel activities. Experience has enabled the remit of the Panel to be more clearly specified within the Governance document. An Elected Members Briefing was also held on 23rd May 2019 whereby the work of the Panel and the Place and Design officer was presented. The Panel also regularly seeks the views of Panellists as to the operations of the Panel and these observations have, on occasion, led to changes in the operations of the Panel which is reflected in the revised Terms of Reference.

Please outline any particular need/barriers which equality groups may have in relation to this policy list evidence you are using to support this and whether there is any negative impact on particular groups.

	Needs	Evidence	Impact
Age	To feel ownership of spaces and included in the design processes that impact on their local area.	It is important to involve young people in design and contributes to inclusion and inter generational contact http://webarchive.nationalarchives.gov.uk	Spaces that are more resilient and welcoming to younger users.

		k/20110118110912 /http://www.cabe.org.uk/files/what-would-you-do-with-this-space.pdf	
Cross Cutting			
Disability	Accessible routes, careful selection of materials and finishes, consideration of enhanced measures - going beyond the minimum expectation.	Disabled people are often under represented in organisations and processes that define the shape of developments: Good work has been done recently in terms of involving disabled people e.g. Connecting Clydebank and this is an opportunity to build on this	Spaces created as a result of the panel are accessible to all.
Social & Economic Impact	Some influence over immediate environment and change processes is recognized as desirable, e.g. the direction of legislation e.g. Community Empowerment Act	Low aspiration value of some areas. Poor employment levels and declining population.	Raising aspirations, creating new neighbourhoods and encouraging employment and population growth.
Sex	There is a higher proportion of male professionals than female in the built environment/construction professions. Panellists are volunteers but the Place and Design Officer actively sought female construction professionals to be panelists. The Panel aims to have at least one female panelist at every sitting in so far as practicable.	Women are under-represented in the construction industry and their views and experiences are paramount to be captured if we are to develop truly inclusive places.	Women need to feel safe, secure and welcome in public spaces and the input that female Panelists can offer will provide an alternative and more informed approach to how we view, experience or design our buildings and outdoor spaces.
Gender Reassign			
Health	Encouraging the use of healthy and sustainable means of	Poor health is more common among people from	Improved attitudes to alternatives to cars. Opportunities

	<p>movement - walking, cycling etc. Designing spaces that encourages healthy choices. Adopting collaborative working arrangements with HSCP colleagues around shared objectives to achieve improvements in health and well being with the design of places. Encouraging development to link into the wider green network which as a result offers benefits to health and well being due to access to quality outdoor spaces, growing areas and community gardens</p>	<p>deprived areas or groups. Exercise has benefits for physical and mental health and well being. Encouraging interaction between people has health benefits.</p>	<p>to exercise and enjoy considered and well designed outside spaces.</p>
Human Rights			
Marriage & Civil Partnership			
Pregnancy & Maternity			
Race	<p>The Council has a duty to foster good relations, and people from all ethnic groups should have an opportunity to contribute</p>	<p>People from Black minority ethnic groups are still under represented on the kinds of organisations an process's es that can influence design</p>	<p>forum would provide an opportunity to share experiences and perspectives on a common shared interest</p>
Religion and Belief			
Sexual Orientation			
Actions			
Policy has a negative impact on an equality group, but is still to be implemented, please provide justification for this.			
Will the impact of the policy be monitored and reported on an ongoing bases?			
<p>The Place and Design Panel is unique in the way it is approaching place and design review in comparison to the delivery of other existing Design Review Panels; in recognition that a 'one size fits all' model cannot always be adopted when approaching place and design review; the first sitting of the Place and Design Panel was a pilot. The terms of reference and governance has evolved as the Place and Design Panel adapted to meet the requirements of its role. A Panel Monitoring Board will be held annually to assist in reflecting on the activities of the Panel and this will include representatives of the Scottish Government, The Improvement Service,</p>			

Architecture and Design Scotland. The University of Glasgow and Senior Council officers ; such as a Strategic Director or Head of Service.

Q7 What is your recommendation for this policy?

Introduce

Please provide a meaningful summary of how you have reached the recommendation

The impacts of the Place and Design Panel will be felt across all of the Council's regeneration projects. The potential positive impacts are wide reaching in terms of age, disability, race, health and socioeconomic impact and the activities operate to improve inclusivity in our regeneration projects. Such early engagement with Planning and the Panel process can bring benefits to a development that include an increased understanding of what it takes to create places with longevity and resilience, equality and inclusivity; where people can thrive and the mistakes of the past, where this was not perhaps the case, are to be avoided.