

# WEST DUNBARTONSHIRE LICENSING BOARD

## LICENSING (SCOTLAND) ACT 2005

### APPLICATION FOR VARIATION OF PREMISES LICENCE/ PROVISIONAL PREMISES LICENCE\*

\*Delete as appropriate

If you are completing this form by hand, please write legibly in block capitals using ink.

#### SECTION 1: APPLICANT INFORMATION

##### 1(a) Name, address, postcode and premises licence number of premises.

THE WATERHOUSE INN  
34 BALLOCH ROAD  
BALLOCH  
ALEXANDRIA

Post Code	G83 8LE	Premises Licence Ref. No.	WDLBPREM/0065
-----------	---------	---------------------------	---------------

##### 1(b) Please provide full name, address, postcode, telephone number and e-mail address of applicant.

HELENA JANE GEOGHAN  
[REDACTED]  
[REDACTED]

Post Code	[REDACTED]	Telephone No.	[REDACTED]	E-mail address	[REDACTED]
-----------	------------	---------------	------------	----------------	------------

#### SECTION 2: MINOR VARIATIONS

2(a) Do you consider the proposed variation to be a minor variation? YES  NO  X

(If the answer is YES, please complete the rest of Section 2. If NO, please go to Section 3)

2(b) Do you propose a variation to the layout plan which is not inconsistent with the operating plan for the Premises?

YES  NO  X

(If the answer is YES, please give details of the proposed variation below)

2(c) Do you propose to restrict the terms on which children and young persons are admitted to the premises?

YES  NO

(If the answer is **YES**, please give details of the proposed variation below)

2(d) Do you propose to vary the information contained in the licence relating to the premises manager, including variation to substitute a new premises manager?

YES  NO

(If the answer is **YES**, please complete Section 4 below)

2(e) Do you propose any other variation as prescribed by Section 29(6)(d) of the 2005 Act?

YES  NO

(If the answer is **YES**, please give details of the proposed variation below)

**SECTION 3: OTHER VARIATIONS**

3(a) Do you propose a variation to any of the conditions to which the licence is subject (other than those to which the licence is subject by virtue of Section 27(1))?

YES

**NOX**

(If the answer is **YES**, please give details of the proposed variation below)

**3(b) Do you propose to vary any of the information contained in the operating plan contained in the licence?**

**YES**  **NO**

(If the answer is **YES**, please give details of the proposed variation below)

MONDAY – THURSDAY - OPENING TIME **10am** – TERMINAL HOUR – 12 midnight

FRIDAY – SUNDAY - OPENING TIME **10am** – TERMINAL HOUR – 1 am

The extra hour would be used for tourism, bus parties and funerals.  
It is not our intention to open the bar at 10am 7 days a week but to use this facility for occasions.

**3(c) Do you propose a variation to the layout plan contained in the licence?**

**YES**  **NO**

(If the answer is **YES**, please give details of the proposed variation below)

**3(d) Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification?**

**YES**  **NO**

(If the answer is **YES**, please give details of the proposed variation below)

**SECTION 4: VARIATION TO SUBSTITUTE NEW PREMISES MANAGER**

Please provide details below of the name, address and personal licence number of the Existing Premises Manager.

Reference Number of Personal Licence	

**PROPOSED PREMISES MANAGER**

**4(a) Name and telephone number**

Telephone No.	

**4(b) Date and place of birth**

--

**4(c) Contact address, including postcode**

Postcode	

**4(d) Email address**

--

**4(e) Details of Personal Licence held by Proposed Premises Manager**

Date of issue	Name of Licensing Board issuing	Reference Number of Personal Licence

(Please enclose a photostat copy of the Personal Licence if it was not issued by West Dunbartonshire Licensing Board).

**4(f) Is the variation to substitute a new Premises Manager to take effect during the application period?**

YES  NO

(If the answer is **NO**, please provide the proposed date from which the variation is to take effect).

--

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**(If signing on behalf of the applicant please state in what capacity.)**

I confirm that the contents of this application are true to the best of my knowledge and belief.

The application fee is enclosed.

**Signature** .....Helena Jane Geoghan..... (See Note 1 below)

**Date** .....05/02/2026.....

**Capacity** **APPLICANT**/AGENT (delete as appropriate)

**If agent, please provide name, address, telephone number and email address:**

.....  
.....  
.....  
.....

I have enclosed the relevant documents with this application – please tick the relevant boxes	
Premises Licence (See Note 2)	X
Operating Plan (see Note 3)	X
Layout Plans (see Note 3)	
Planning certificate (See Note 4)	
Building standards certificate (See Note 4)	
Food hygiene certificate (See Note 4)	
Copy of Personal Licence	X

**Notes**

**Note 1:**

**Data Protection Act 1998**

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

**Note 2:**

The application must be accompanied by the Premises Licence to which the application relates, or if that is not practicable, a statement of the reasons for failure to produce the licence.

**Note 3:**

Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations. Where the proposed variation affects the current layout plan, please submit 6 sets of plans showing the proposed new layout of the premises.

**Note 4:**

Applicants for variations involving structural alterations should submit the relevant Section 50 certificates with their application.

**Data Protection Act 1998**

The information in this form will be used to update the relevant Premises Licence. Accordingly, the information contained in this form may be held on an electronic public register which may be available to members of the public on request.

**Contact Us:**

**West Dunbartonshire Licensing Board  
Council Offices  
16 Church Street  
Dumbarton  
G82 1QL**

**Phone: 01389 738741  
Email: [licensing@west-dunbarton.gov.uk](mailto:licensing@west-dunbarton.gov.uk)**

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

### Question 1

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>YES/</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>/NO*</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>/NO*</i>
<i>*Delete as appropriate</i>	

### Question 2

*STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	10AM	12 MIDNIGHT
<i>Tuesday</i>	10AM	12 MIDNIGHT
<i>Wednesday</i>	10AM	12 MIDNIGHT
<i>Thursday</i>	10AM	12 MIDNIGHT
<i>Friday</i>	10AM	1AM FOLLOWING MORNING
<i>Saturday</i>	10AM	<b>1AM</b> FOLLOWING MORNING
<i>Sunday</i>	10AM	12 MIDNIGHT

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<b>Day</b>	<b>OFF Consumption</b>	
	<b>Opening time</b>	<b>Terminal hour</b>
<i>Monday</i>		
<i>Tuesday</i>		
<i>Wednesday</i>		
<i>Thursday</i>		
<i>Friday</i>		
<i>Saturday</i>		
<i>Sunday</i>		

**Question 4**

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES/NO*</i>
--	----------------

*\*If YES – provide details*

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <b>5(a)</b> <b>Activity</b>	<b>COL. 2</b> <b>Please confirm</b> <b>YES/NO</b>	<b>COL. 3</b> <b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>COL. 4</b> <b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Accommodation</i>	YES	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	YES	YES	YES BREAKFAST
<i>Bar meals</i>	YES	YES	NO
<b>5(b) Activity</b> <b>Social functions</b> <b>including:</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	NO
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	NO
<b>5(c)</b> <b>Activity</b> <b>Entertainment</b> <b>including:</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Recorded music – see</i> <b>5(g)</b>	YES	YES	NO
<i>Live performances –</i> <b>see 5(g)</b>	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	YES 1machine	YES 1machine	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	YES	YES	NO

<b>5(d)</b> <i>Activity</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Outdoor drinking facilities</i>	YES	YES	NO
<b>5(e)</b> <i>Activity</i>	<i>Please confirm</i> <b>YES/NO</b>	<b>To be provided during core licensed hours – please confirm</b> <b>YES/NO</b>	<b>Where activities are also to be provided outwith core licensed hours please confirm</b> <b>YES/NO</b>
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

5(g) Late night premises opening after 1.00am

<i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i>	<b>YES/NO*</b>
--	----------------

<i>When fully occupied, are there likely to be more customers standing than seated?</i>	<b>YES/NO*</b>
---	----------------

<i>*Delete as appropriate</i>	
-------------------------------	--

**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	<i>YES/</i>
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

Children and young persons will only be allowed to enter the lounge and restaurant area and beer garden when accompanied by adults. Children will not be served at bar or allowed to sit at bar. Generally, children will only be allowed entry for meal and functions. Similar arrangement will apply to young persons. Otherwise, the arrangements for young persons will accord with sections 106 & 107 of the Act. The applicant has robust measures in place to ensure there is no alcohol sold to children or young persons. There is a strict proof of age policy in place. Staff have been given the appropriate training to deal with children and young persons. Children and young persons will be prohibited from using the gaming machine. The applicant will adhere to the boards statement of Licencing Policy in respect of children and young persons.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

CHILDREN OF ANY AGE AND YOUNG PERSON WILL BE ALLOWED ENTRY ONLY SUBJECT TO THE TERMS OF 6 (b), 6 (d) & 6(e )

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry.

FROM 11am until 8pm. This will not apply to children or young persons whose parents are residents, but such children or young persons will not be allowed in lounge or beer garden after 8pm.

Out with these times they may be permitted in restaurant until 10pm when consuming a meal.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

Children and young persons will be allowed entry to lounge area, restaurant and beer garden if accompanied by adults. Children and young persons will not be served at bar or allowed to sit at bar. Generally, children and young persons would only be allowed entry for meals when with adults. The arrangements for children and young persons will be in accord with sections 106 and 107 of the Act except in so far as restricted in the operating plan.

**Question 7**

*CAPACITY OF PREMISES*

*What is the proposed capacity of the premises to which this application relates?*

**RESTAURANT 42 (SEATED)**

**LOUNGE BAR 86 SEATED AND STANDING**

**BEER GARDEN 28**

**Question 8**

*PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)*

*Personal details*

8(a) *Name*

RONALD MCCOLL

8(b) *Date of birth*

[REDACTED]

8(c) *Contact address*

[REDACTED]

8(d) *Email address*

[REDACTED]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
01/11/2022	WDC	WD/0776

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature .....Helena Jane Geoghan..... \* (see note below)

Date .....06/02/2026.....

Capacity ..... APPLICANT/ (delete as appropriate).

Telephone number and email address of signatory ..... 

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

**Contact Us:**

**West Dunbartonshire Licensing Board  
Council Offices  
16 Church Street  
Dumbarton  
G82 1QL**

**Phone: 01389 738741  
Email: [licensing@west-dunbarton.gov.uk](mailto:licensing@west-dunbarton.gov.uk)**